

2023

Municipal

Report Card



Tay Valley Township

tayvalleytwp.ca

Glen Tay Swimming Area
Ribbon Cutting
Ceremony, Heritage
Property Selection
Committee members,
Ted Parkinson and Karen
Prytula



Councillors Angela Pierman and Marilyn Thomas
man the Tay Valley Display at the Maberly Fair



Key Facts

- 5,925 year-round residents (2021), a 4.6% increase since 2016 (5,665)
- 11,850 residents in the summer (2021)
- 528.67 km² area
- 11.2 persons per km²
- 32 named lakes
- 10 named rivers
- 2,420 permanent households
- \$227,000 median assessed value
- One public and one private elementary school
- 4,081 total number of households (includes seasonal)
- One secondary school
- Two long-term care homes
- \$177,922 average construction project (2023)
- \$24,731,150 million in development (2023)



(L to R): Councillors Korrine Jordan, Andrew Kendrick, Marilyn Thomas, Angela Pierman, Greg Hallam and Wayne Baker, Reeve Rob Rainer and Deputy Reeve Fred Dobbie

Message from the Reeve

The year 2023 was the first full year of comparatively normal municipal business, following the challenging COVID-19 pandemic years of 2020-2022. Although the virus continued to circulate, unlike in the preceding years it did not substantially impact the operations of Tay Valley Township and our municipality's ability to deliver a wide range of services for residents and visitors alike.



Reeve, Rob Rainer

“...our Township was able to commence some new recreation, children, and seniors’ support services.

In fact, 2023 marked a year when, thanks to grants secured by our staff, our Township was able to commence some new recreation, children, and seniors’ support services. For example, in partnership with The Table Community Food Centre, we offered FoodFit, a 12-week, budget-focused program that assembles people of varying backgrounds to be physically active, to learn about healthy eating, and to cook and share healthy meals.

As another example, in partnership with the Perth & District Union Public Library, we began Storytime, a program for parents with very young children which introduces the children to books, music, and crafts, and helps them learn how to be in a group, how to pay attention, and how to take turns.

The above and some other programs were offered at our Maberly Community Hall, one of two community halls owned by the Township. In 2023 we were successful in seeing this hall designated by the Province as a Seniors Active Living Centre. This is important as about six in 10 residents of Tay Valley are age 55 and over. We were further successful in securing grants to retrofit the hall for accessibility and expanded use by seniors and others, for greater energy efficiency, and for the hall’s ability to serve as a cooling centre during extreme heat events – an eventuality we must prepare for in this era of climate crisis.

This Report Card summarizes much else of what was accomplished by the Township in 2023. I wish to thank our many volunteers who contributed time and talent on our various municipal boards and committees, at our popular ReUse Centre at the Glen Tay Waste Site, or to our various recreation or other programs. Our volunteers exemplify the spirit of community, and community life in the Township is the better as a result.

The Township is also well served by its municipal staff of approximately 25 people. I thank all staff for their diligent efforts, and our CAO/Clerk, Amanda Mabo, for her leadership and able management of Township business.

Last but not least: I wish to thank my fellow Council members for their Township governance through the year – Deputy Reeve Fred Dobbie and ward councillors Wayne Baker, Greg Hallam, Korrine Jordan, Andrew Kendrick, Angela Pierman, and Marilyn Thomas.



Building and Planning

3 full-time staff / 1 part-time staff

Accomplishments and Highlights in 2023

- Issued building permits for a new veterinarian clinic on MacDonald's Corners Road, a new bakery (on farm diversified use); the first 3-unit net zero townhouse in the Township
- Official Plan 5-Year Update
- Staff shared the Township's plans for Implementing its Age Friendly Community Plan with TVO's Steve Paikin on Ontario's current affairs program, The Agenda
- Added multi-unit zoning and a co-housing definition to the Zoning By-Law
- Transferred the Home Energy Retrofit program to the County for County-wide application
- Provided training to Council on the Climate Lens and its link to procurement and Total Cost Accounting
- Brought forward through the Green Energy and Climate Change Working Group a Climate Change Crisis Declaration
- Expressed Council's concerns over the province's plans to expand natural gas services and Council's support for changes proposed to the National and Provincial Building Codes for energy efficiency



Noelle Reeve, Planner with TVO's Steve Paikin on The Agenda



Allison Playfair, Building and Planning Administrative Assistant and Brad Swayne, Corporate Administrative Assistant

Example of Co-Housing



Severances

Year	Total Applications	New Lots	Lot Addition Correction	Title	Right-of-way/ Easement
2019	19	16	8	3	1
2020	24	17	2	2	3
2021	36	21	9	--	6
2022	29	23	6	--	--
2023	28	14	7	1	6

Zoning

Year	Total Applications	Limited Residential Services	Rural	Residential	Industrial/ Commercial	Other
2019	10	8	1	--	--	--
2020	24	12	2	7	2	--
2021	19	14	--	2	2	--
2022	16	7	--	1	5	3
2023	13	5	1	1	2	2

Minor Variances

Year	Total Applications	Deck/Porch	Building Setbacks	Lot Size	Other
2019	15	2	8	5	--
2020	12	1	8	3	--
2021	24	1	11	7	5
2022	29	--	19	5	5
2023	14	1	10	0	3

Building Permits

Year	Single Family Dwelling	Cottage	Total Housing	Commercial	Total Applications
2019	19	6	25	4	130
2020	19	5	24	4	111
2021	60	12	72	4	176
2022	33	2	35	3	145
2023	26	3	29	2	140

Public Complaints

Year	Zoning By-Law	Building Without Permit	Total
2019	4	1	5
2020	12	3	15
2021	18	3	21
2022	22	10	32
2023	11	13	24

Site Plan Control and Development Agreements

Year	Total Agreements	Waterbody	Environmental Impact Assessment	Commercial
2019	27	24	1	2
2020	29	20	9	--
2021	55	41	13	1
2022	54	44	7	3
2023*	17	13	3	2

*province removed the requirements for site plan control agreements for a period of time in 2023

Finance

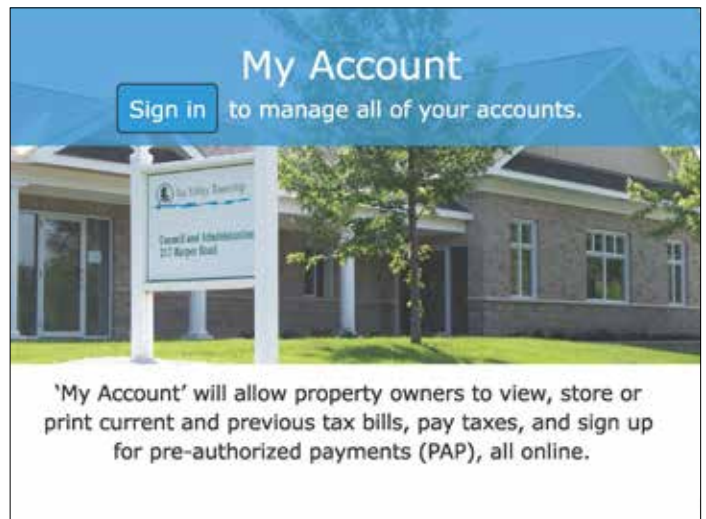
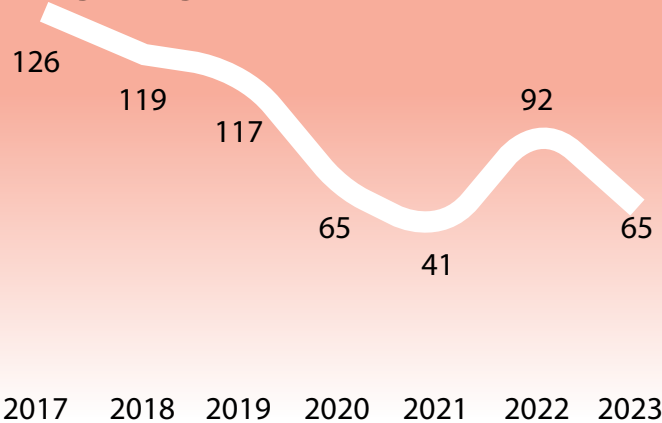


3 full-time staff

Accomplishments and Highlights in 2023

- MyAccount went live
- Asset Management Plan completed for Core and Non-Core Assets
- The number of people registered for electronic billing and pre-authorized payments increased
- Further reduced the number of tax payers in arrears

Dog Tags:



Tay Valley Township celebrates 25 years as an amalgamated municipality! A ribbon cutting ceremony took place at the Tay Valley Picnic (L to R) Councillor Korrine Jordan, Councillor Marilyn Thomas, Councillor Anfrew Kendrick, Rosetta McInnes, Deputy Reeve Fred Dobbie, Councillor Greg Hallam, Reeve Rob Rainer, Ted Parkinson, Former Reeve Keith Kerr, Karen Prytula, David Taylor, Brenda Kennett and Fred Barrett



Tay Valley Picnic – Staff, Kara-Anne Thomson, Finance Administrative Assistant taking care of parking



Public Works

8 full-time staff / 4 part-time staff / 4 casual staff

Accomplishments and Highlights in 2023

- Diverted 296 tonnes of recyclable material from landfill
- Rehabilitated Harper and Keays Roads: \$1,509,000.00 project funded by the Roads Construction Reserve, Federal Gas Tax, Ontario Community Infrastructure Fund and Development Charges
- As part of the Tayside Estates Subdivision development, assumed Ernest Way into the Township's road network and facilitated the transfer of the conservation lands
- Undertook Comprehensive Roads Needs Study that was used to update the 10-Year Capital Plan
- Optimized hours at the Township's three waste sites
- Added sea container at Re-Use Centre for large items

Operated and maintained:

- 78 km of hard surfaced roads
- 185 km of gravel roads
- 20 km of seasonal roads
- 15 bridges
- 9 structural culverts
- 1 waste site
- 2 waste transfer stations



New container for large re-use items

Helpful people like, Jeff White keep our Township running

Township crews avert danger during washout on Harper Road Reconstruction

Type of Service Request	2020	2021	2022	2023
Grading/Pothole Request	40	39	64	39
Civic Address/Entrance Permit Application – Completed	26	74	37	28
Civic Address Application (private roads only) - Completed	7	10	4	7
Other Requests	24	30	29	37
Tree Removal Requests	12	16	14	20
Snow Plowing/Snow Removal Requests	6	2	10	3
Sanding/Salt Requests	8	3	9	13
Frozen Culvert Requests	3	2	7	7
Garbage/Waste Complaint or Request (Roadside Littering)	6	8	5	5
Brushing Requests	3	9	5	1
Drainage/Ditching Request (including washouts)	9	13	4	11
Dust Control Requests	1	4	3	4
Speeding Complaints	0	0	3	4
Cleared Deceased Animals from Road	0	4	2	4
Beaver Issues	1	4	1	2
Road Hazard Requests (including sinkhole, but other than animals and trees)	4	1	2	2
Streetlight Outage Requests	1	0	0	0
Parking By-Law Complaints	0	1	0	1
Total	148	220	198	188



The Public Works crew of Jeff White, Brad Anderson, Jeff Kirkham, Donnie McInnes, Jesse Varcoe, Sean Ervin and Joe Ennis, missing Brian Bell



Roadside grass is cut back from the shoulder in June and July to provide proper driving sight lines



CAO and Clerk's Offices

3.5 full-time staff

Accomplishments and Highlights in 2023

- Continued Council Orientation
- Introduced an annual Municipal Report Card that highlights the Township's accomplishments
- Council raised over \$10,000 towards the purchase of the MRI for the local hospital
- Implemented an Electronic Monitoring of Employees Policy, CAO Performance Review Policy
- Updated the Emergency Response Plan, Code of Conduct for Members of Council and Local Boards, Heritage Property Selection Committee – Terms of Reference
- Recruited three new Municipal Livestock Investigators
- Entered into an Ontario 211 Agreement for a Call Centre during an Emergency, Introduction of an Emergency Preparedness Rack Card, Established a Cooling Centre at Maberly Hall, 2-day IMS (Incident Management Systems) Training for all office staff
- Brought Bolingbroke Cemetery into compliance; started to bring Pinehurst Cemetery into compliance
- Assisted with the set-up of the new Lanark County OPP Detachment Board including the development of a Terms of Reference and the Appointment of the Council Representative
- Replaced the photocopiers, additional cyber security measures implemented
- Developed an updated Strategic Plan for the Term 2022-2026
- Facilitated a path forward for Private Unassumed Roads
- Introduced water testing drop-off services at the Municipal Office
- Recruited a Deputy Clerk, Community Services Coordinator, Corporate Administrative Assistant, Executive Assistant\Alternate Community Emergency Management Coordinator, Finance Administrative Assistant, Sports and Recreation Coordinator, Heavy Equipment Operator, Truck Driver/Operator, Waste Site Attendant
- Began a Pay Equity and Compensation Review for Township staff and Council



*Bolingbroke Indigenous Plaque
Dedication Ceremony*

Accomplishments

	2023	2022	2021	2020	2019	2018	2017
By-Laws	66	45	65	57	52	59	73
Council Meetings Held	25	17	26	18	24	24	22
Committee of the Whole Meetings Held	14	20	13	12	15	10	24
Staff Reports to Council	97	119	141	118	95	109	105
Resolutions Passed	257	253	333	292	327	294	265
Municipal Freedom of Information and Protection of Privacy Act Requests	3	9	4	12	1	14	2
Refreshment Vehicle Licenses	2	2	2	2	1	1	1



The OPP Angel Tree was a resounding success. (L to R) Aaron Watt, Deputy Clerk, Allison Playfair, Building and Planning Administrative Assistant, Brad Swayne, Corporate Administrative Assistant, Elf Helper, Amanda Mabo, CAO/Clerk and Kara-Anne Thomson, Finance Administrative Assistant.



Bail has been Made – Councillors Jordan and Thomas had overwhelming support!



Volunteering at the Township's first Holiday Meal last December, Deputy Reeve Fred Doobie, Councillor Wayne Baker and his wife, Councillor Marilyn Thomas and Reeve Rob Rainer



The Township was there as well as Reeve Rainer who cut the cake for the 25th Anniversary of Tay Valley Township.



Treasurer, Ashley Liznick celebrates a birthday



CAO, Amanda Mabo and Brad Swayne, Corporate Administrative Assistant enjoy some seasonal cheer.



Community Services

1.5 full-time staff

Accomplishments and Highlights in 2023

- Launched the “Did You Know?” series on the Township newsfeed and Facebook page
- Hosted the 25th Anniversary Celebrations of the Township with a Meet and Greet at Maberly Hall and a Fall Picnic at Maberly Community Park
- Re-introduced the Legacy Farms Program
- In partnership with EarlyOn, introduced a monthly playgroup at Burgess Hall
- In partnership with The Table, held the first 12-week FoodFit program at Maberly Hall
- In partnership with the Perth and District Union Public Library, introduced a monthly book club, book drop-off and pick-up, and baby time
- Held ceremony to emphasize the importance of Indigenous heritage and reconciliation
- Had first ever Township booth at the Maberly Fair
- Conducted first ever Recreation Survey
- Installed community notices boards at all three waste sites and the Maberly Hall
- Resumed soccer after a three-year COVID-19 hiatus with a record number of participants
- Received over \$140,500 in grants to improve Township parks and recreation facilities, retain a Sports and Recreation Coordinator and introduce community programming and activities
- Held first Community Holiday Meal at Maberly Hall
- Held re-opening of the newly redeveloped Glen Tay Swimming Area
- Constructed a new, accessible, age friendly forest trail park, along with the installation of fencing for the neighbours, that was officially named Forest Trail park and opened in Spring 2023
- Rehabilitation of the Otty Lake Boat Launch, and Maberly Hall
- Provincial reporting requirements



The popular Otty Lake Boat Launch has a whole new look and feel



Key Challenges for the Upcoming Year

- Constantly changing Provincial legislation and regulations
- Infrastructure funding for roads and bridges
- Blue Box Transition



A new, accessible, age friendly Forest Trail park was opened in Spring 2023



New signage and enhancements were made to the Glen Tay Swimming Area



With the help of grants improvements continue at the Maberly Community Park



Thanks to all of our
volunteer soccer coaches!



Ernie VanAlstine, Waste Site
Attendant, being recognized for over
30 years of service with the Township.



Laurie Hall, Deputy
Treasurer and Brad
Swayne at the Tay
Valley Picnic



Councillor Andrew Kendrick speaks with
local residents at the Maberly Fair.



Soccer resumed after a three-year hiatus with
record number of participants



Councillor to Korrine Jordan & Volunteers
tend to some ponies at the Maberly Fair



Office Staff - Back Row: Kara-Anne Thomson, Finance Admin-
istrative Assistant, Noelle Reeve, Planner, Allison Playfair, Building
and Planning Administrative Assistant, Amanda Mabo, CAO/
Clerk, Shane Atkinson, Chief Building Official, Sean Ervin, Public
Works Manager

Middle Row: Garry Welsh, Planning Administrative Assistant,
Aaron Watt, Deputy Clerk, Avery McLean, Student, Laurie Hall,
Deputy Treasurer, Ashley Liznick, Treasurer

Front Row: Brad Swayne, Corporate Administrative Assistant



Tay Valley Township

217 Harper Road, Perth Ontario K7H 3C6

Tel: 613-267-5353 Fax: 613-264-8516

www.tayvalleytwp.ca