

<p><i>Note to Owner: The Authorized Agent information must be declared if a person other than the legal land Owner(s), either (a) is the applicant for a permit, (b) obtains the permit by paying the required fees in full, or (c) is the person in charge of construction. At any time, this agent authority may be rescinded, transferred or cancelled by advising the Tay Valley Township Chief Building Official in writing.</i></p> <p><i>Note to Agent: The Authorized Agent is to maintain a responsible relationship with the Owner(s) and to the satisfaction of all local authorities for the duration of all construction.</i></p>	<p>I/We, Owner(s) of the property with Tax Roll # _____</p> <p><input type="checkbox"/> choose NOT to appoint an Agent. OR <input type="checkbox"/> hereby appoint the following as our Authorized Agent:</p> <p>_____</p> <p>Agent Name / Company</p> <hr/> <p>Agent Mailing address _____ Postal Code _____</p> <p>Phone # _____ Cell # _____ Fax # _____</p> <p>Email _____</p>
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DECLARATION of OWNER AND AGENT

- I understand that a signed building application authorizes the Tay Valley Township building inspector to enter the subject property and any buildings thereon for the purposes of inspection (Ontario Building Code Act s.12.1.)
- I understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any By-Laws or requirements of the Building Code Act or regulations made thereunder, notwithstanding anything included in or omitted from the plans or other material filed in support of or in connection with the application.
- I acknowledge that in the event a permit is issued, any departure from plans, specifications or building locations proposed in the application, is prohibited and could result in permits being revoked.
- I further acknowledge that in the event the permit is revoked, for any cause or irregularity or nonconformity, there shall be no right of claim whatsoever against Tay Valley Township or any official thereof and any such claim is hereby expressly waived.

Owner name _____ Agent name _____

Owner Signature _____ Agent Signature _____

Date _____ Date _____

Personal information is collected pursuant to the Building Code Act and forms part of a public record open to inspection by any person upon request at the office of the clerk during normal office hours. See Municipal Freedom of Information and Protection of Privacy Act.

REFUNDABLE SECURITY DEPOSIT

A Security Deposit is required by By-Law 2020-054. Upon satisfactory completion of the project, **the security deposit will be refunded to the OWNER.** However, your building permit expires after 3 years. This will result in no refund of fees, loss of security deposit and possibly additional fees associated with the application.

Please include the security deposit with your application, as follows:

<p><i>If the property has a Site Plan Control Agreement</i></p> <p>\$1500 New Dwelling or Cottage or Addition that increases floor space by more than 20%</p> <p>\$1000 Addition less than 20% increase, or renovation, or accessory building</p> <p>\$1000 Commercial development</p>	<p><i>If there is no Site Plan Control Agreement</i></p> <p>\$750 New Dwelling</p> <p>\$500 Addition or Renovation</p> <p>\$250 Accessory building (including Agricultural)</p>
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