

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-060

TARIFF OF FEES

WHEREAS, Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

AND WHEREAS, Section 69 (1) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS, Section 7(1) (c) of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, authorizes a municipality to pass by-laws, requiring the payment of fees on applications for and on the issuance of permits and prescribing the amounts of the fees;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, Council hereby establishes the fees and charges as set out in the following Schedules:

Schedule "A" – Miscellaneous and Recreation Fees

Schedule "B" – Planning Fees

Schedule "C" – Waste, Recycling and Composting Fees

Schedule "D" – Refreshment Vehicle Licensing Fees

Schedule "E" – Hall Rental Fees

Schedule "F" – Building Permit Fees

Schedule "G" – Road Closing and Sale Fees

Schedule "H" – Fire Department Fees

Schedule "I" – Access to Township Roads Fees

- 1.2 **THAT**, the fees and charges are subject to applicable taxes, unless otherwise noted.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

- 1.3** THAT, the fees and charges shall be payable prior to the provision of the service.
- 1.4** THAT, any unpaid fees and charges imposed by the municipality shall be added to the tax roll for the following property in the municipality and collected in the same manner as municipal taxes:
- in the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied;
 - in all other cases, any property for which all of the owners are responsible for paying the fees and charges.
- 1.5** THAT, where there is the statutory authority to do so, any fees, charges, costs, unpaid fines, loans, and interest imposed by the municipality may be added to the tax roll and collected in the same manner as municipal taxes.

2. BY-LAW REPEALED

- 2.1** By-Law No. 2022-042 is hereby repealed.
- 2.2** All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

3. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.


4. EFFECTIVE DATE

- 4.1** THAT, this by-law shall come into force and effect as of the 1st day of January 2024.
- 4.2** ENACTED AND PASSED this 12th day of December 2023.



Rob Rainer, Reeve




Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "A"

FEE SCHEDULE - MISCELLANEOUS SERVICES & RECREATION

MISCELLANEOUS SERVICES	
ITEM	FEE
TAX CERTIFICATE	\$45.00
TAX SALE ADMINISTRATIVE FEE	\$650.00
PROPERTY FILE SEARCH (Including Septic Permits)	\$75.00
PROPERTY INFORMATION SHEET	\$100.00
PHOTOCOPIES Official Plan Zoning By-Law Maps	\$0.25 / PAGE (black/white) \$2.00/PAGE (colour)
NSF CHEQUES	\$35.00
COMMISSIONER OF OATH (taxpayer)	\$5.00/First Document \$2.00/Additional Document
COMMISSIONER OF OATH (non-taxpayer)	\$25.00/First Document \$5.00/Additional Document
CREDIT CARD TRANSACTION FEE (2.40% of the value of the transaction)	2.40%
FAX TRANSMISSION	\$2.00 / FIRST PAGE \$1.00 / PAGES AFTER
REPRINT OF TAX RECEIPT OR TAX BILL (i.e. for income tax purposes)	\$10.00
CIVIC ADDRESSING (Sign & Post Installed)	\$130.00
CIVIC ADDRESSING (Sign Only)	\$19.00
CIVIC ADDRESSING (Post Only)	\$40.00
CIVIC ADDRESSING / SIGNS – Installed by staff	\$35.00
ROAD NAME SIGN	\$65.00
ROAD SIGN (Green Blade)	\$40.00
ROAD EXCAVATION APPLICATION	\$100.00
TEMPORARY OCCUPANCY OF TOWNSHIP ROAD	\$100.00
SIGN POST	\$40.00
SIGN CAP	\$7.00
SIGN CROSSER T'S	\$7.00
DOG TAGS – MICRO CHIPPED	\$5.00
DOG TAGS – MARCH 31 OR BEFORE	\$15.00

DOG TAGS – APRIL 1 OR AFTER	\$25.00
DOG TAGS – REPLACEMENT TAG	\$2.00
RECREATION SERVICES	
SOCCER REGISTRATION – EARLY BIRD	\$35.00
SOCCER REGISTRATION – REGULAR	\$45.00
HOCKEY REGISTRATION – EARLY BIRD	\$250.00
HOCKEY REGISTRATION – REGULAR	\$275.00
CHOIR REGISTRATION – EARLY BIRD	\$100.00
CHOIR REGISTRATION – REGULAR	\$120.00
KARATE REGISTRATION - EARLY BIRD - PER REGISTRANT	\$100.00
KARATE REGISTRATION – EARLY BIRD - PER FAMILY OF 2 OR MORE	\$200.00
KARATE REGISTRATION - REGULAR - PER REGISTRANT	\$120.00
KARATE REGISTRATION – REGULAR - PER FAMILY OF 2 OR MORE	\$220.00

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "B"

FEE SCHEDULE – PLANNING FEES

PLANNING FEES	
ITEM	FEE
PLANNING APPLICATION – PRE-CONSULTATION FEE (MINOR VARIANCE, ZONING, SEVERANCE, SITE PLAN CONTROL AGREEMENTS, DEVELOPMENT AGREEMENTS)	\$350.00
PLANNING APPLICATION – PRE-CONSULTATION FEE (SUBDIVISION)	\$650.00
OFFICIAL PLAN AMENDMENT	\$1,550.00 (\$1,000 Fee + Cost; \$550 Deposit)
ZONING BY-LAW AMENDMENT	\$1,550.00 (\$1,000 Fee + Cost; \$550 Deposit)
COMMITTEE OF ADJUSTMENT MINOR VARIANCE	\$1,400.00 (\$1,000.00 Fee + Cost; \$400.00 Deposit)
SUBDIVISION APPROVAL	\$6,000.00 (\$5,000 Fee + Cost; \$1,000 Deposit)
SITE PLAN CONTROL AGREEMENT	\$1,250.00 (\$650 Fee + Cost; \$600 Deposit)
LIMITED SERVICES AGREEMENT	\$1,050.00 (\$650 Fee + Cost; \$400 Deposit)
DEVELOPMENT AGREEMENT	\$1,250.00 (\$650 Fee + Cost; \$600 Deposit)
ROAD ACCESS AGREEMENT – PRIVATE UNASSUMED ROADS ROAD ACCESS AGREEMENT – UNOPENED ROAD ALLOWANCES	\$1,650.00 (\$650 Fee + Cost; \$1,000 Deposit)
ROAD NAMING	\$2,650 (\$650 Fee + Cost; \$2,000 Deposit)
ROAD ASSUMPTION PROCESS – UP TO 60M	\$2,650 (\$650 Fee + Cost; Deposit \$2,000)
ROAD ASSUMPTION PROCESS – OVER 60M	\$3,350 (\$1,350 Fee + Cost; Deposit \$2,000)

PLANNING FEES

ITEM	FEE
LAND DIVISION CONSENT – COMMENT/CLEARANCE/CIRCULATION LIST	\$1,250 (\$850.00 Fee + Cost; \$400 Deposit) for first application \$350 EACH (\$350 Fee + Cost) for 2 nd and/or 3 rd application
CONSENT - CASH IN LIEU OF PARKLAND CONTRIBUTION (NON-WATERFRONT) (WATERFRONT)	\$800.00 \$1,000.00
RENEWABLE ENERGY PROJECTS STAFF REVIEW THIRD PARTY REVIEW	\$2,600.00 All Costs
HOLDING ZONE DESIGNATION (PLACING OR LIFTING)	\$650.00
LIFTING ONE FOOT RESERVE	\$1,050.00 (\$650 fee + costs; Deposit \$400)
CONDOMINIUM	\$3,000 (\$2,000 Fee + Cost; \$1,000 Deposit)
CONDOMINIUM EXEMPTION	\$2,500 (\$2,000 Fee + Costs; \$500 Deposit)
<p>In addition, every Site Plan Control Agreement shall include a security deposit in an amount equal to:</p> <p>Minor Additions / Renovations, Accessory Buildings, Agricultural Buildings, Site / Shoreline Work or combination</p> <p>New Dwellings or major Additions / Renovations (> 20% increase in floor space)</p> <p>Commercial, Industrial, Institutional or Multi-Residential Work Developments subject to Site Plan Control, will be required to pay a security deposit authorized under the <i>Planning Act</i>, at the time execution of the Site Plan Control Agreement. A security deposit required under the authority of the Building Code will not be payable if one has already been paid for the same development.</p>	<p>\$1,000.00</p> <p>\$1,500.00</p> <p>\$2,000.00 or the estimated costs, whichever is less</p>

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BY-LAW NO. 2023-060**

SCHEDULE "C"

FEE SCHEDULE – WASTE, RECYCLING AND COMPOSTING FEES

See By-Law No. 2015-015 Waste Disposal, Composting and Recycling By-Law, as amended
(By-Law No. 2023-064)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "D"

FEE SCHEDULE - REFRESHMENT VEHICLE LICENSING FEES

See By-Law No. 2011-052 Refreshment Vehicle Licensing, as amended
(By-Law No. 2023-061)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "E"

FEE SCHEDULE - HALL RENTAL FEES

See By-Law No. 2022-044 Hall Rental Policy, as amended

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "F"

FEE SCHEDULE - BUILDING PERMIT FEES

See By-Law No. 2013-005 Building By-Law, as amended
(By-Law No. 2023-063)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "G"

FEE SCHEDULE - ROAD CLOSING AND SALE FEES

See By-Law No. 2020-055 Road Closing and Sale Policy, as amended
(By-Law No. 2023-062)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "H"

FEE SCHEDULE – FIRE DEPARTMENT FEES

See By-Law No. 2015-053 Fire Department – Fees and Charges, as amended

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-060**

SCHEDULE "I"

FEE SCHEDULE – ACCESS TO TOWNSHIP ROADS FEES

See By-Law No. 2021-027 Access to Township Roads Policy