



## HISTORY SCHOLARSHIP SELECTION COMMITTEE AGENDA

Tuesday, May 30, 2023 – 10:00 a.m.  
Municipal Office – Council Chambers – 217 Harper Road

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**Chair, Kay Rogers**

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **Minutes – September 23<sup>rd</sup>, 2022 – *attached, page 4.***

*Suggested Recommendation:*

*“**THAT**, the minutes of the History Scholarship Selection Committee Meeting held on September 23<sup>rd</sup>, 2022 be approved as circulated.”*

5. **DELEGATIONS & PRESENTATIONS**

None.

6. **CLOSED SESSION**

- i) **CONFIDENTIAL: Identifiable Individual – Review of Scholarship Applications.**

*Suggested Recommendation:*

*“**THAT**, the Committee move “in camera” at \_\_\_ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the review of scholarship applications;*

***AND THAT**, the Community Services Coordinator and Recording Secretary remain in the room.”*

*Suggested Recommendation:*

***“THAT, the Committee return to open session at \_\_\_\_ p.m.”***

- *Chair’s Rise and Report*

**7. BUSINESS**

- i) **Draft Report to Council.**

**8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: To be determined.

Proposed Agenda Items:

- 2024 Brochure
- 2024 Application Form
- 2024 Marking Scheme

**9. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None.*

**10. ADJOURNMENT**

# MINUTES

# HISTORY SCHOLARSHIP SELECTION COMMITTEE MINUTES

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Friday, September 23, 2022

11:00 a.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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## ATTENDANCE:

**Members Present:** Chair, Kay Rogers  
Susan Code McDougall  
David Poole

**Staff Present:** Olivia Trudel, Recording Secretary

**Members/Staff Absent:** None.

**Others Present:** None.

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## 1. CALL TO ORDER

The meeting was called to order at 11:08 a.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was as approved as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

## 4. APPROVAL OF MINUTES

### i) Minutes – May 30, 2022.

The minutes of the History Scholarship Selection Committee Meeting held on May 30, 2022 were approved as circulated.

ii) **Minutes – “Confidential” Minutes – May 30, 2022.**

The “Confidential” minutes of the History Scholarship Selection Committee Meeting held on May 30, 2022 were approved as circulated.

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. CLOSED SESSION**

None.

**7. BUSINESS**

i) **Review 2023 History Scholarship Brochure.**

The Committee approved the History Scholarship Brochure with the updated list and agreed that the recipient category for 2022 would be left off the brochure for 2023 and the Committee will reassess for the 2024 brochure.

ii) **Review 2023 History Scholarship Application Form.**

The Committee approved the History Scholarship Application form with the updated date.

**8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

i) Next Meeting: June 2023

- History Scholarship Selection Committee Terms of Reference.

**9. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

*None at this time.*

**10. ADJOURNMENT**

The meeting adjourned at 11:22 a.m.