

THE CORPORATION OF TAY VALLEY TOWNSHIP
COMMITTEE OF THE WHOLE
AGENDA

TUESDAY, JANUARY 10, 2011
IMMEDIATELY FOLLOWING THE "SPECIAL" COUNCIL MEETING AT 7:00 P.M.
MUNICIPAL OFFICE – COUNCIL CHAMBERS – 217 HARPER ROAD

7:00 p.m. "Special" Council Meeting
Following: Committee of the Whole Meeting

Chair, Councillor Wayne Jordan

1. CALL TO ORDER
2. AMENDMENTS/APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

None.

5. DELEGATIONS & PRESENTATIONS

- i) **YAK (Youth Action Committee) – Funding Request.**
Darinka Morelli, Executive Director and Tara Cameron, Program Director.

6. PRIORITY ISSUES

- i) **Report #PD-2012-01 – Severance Application – Burke – attached, page 6.**
Noelle Reeve, Planner.

Suggested Recommendation to Council:

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Burke Severance Application #B11/160 (Part Lot 15, Concession 10, Geographic Township of North Burgess) be approved subject to the following conditions:

1. That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. That, the applicant pay any outstanding fees to the Township prior to final approval.

3. *That, one (1) copy of an acceptable reference plan or legal description of the severed lands and the deed/transfers(s) be submitted to the Township;*
4. *That, the applicant submit to the Township the \$100 cash-in-lieu of parkland requirement.”*

- ii) **Report #PD-2012-02 – Severance Application – Thompson – attached, page 9.**
Noelle Reeve, Planner.

Suggested Recommendation to Council:

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Thompson Severance Application #B11/167 (Part Lot 11, Concession 1, Geographic Township of South Sherbrooke) be approved subject to the following conditions:

1. *That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.*
2. *That, the applicant pay any outstanding fees to the Township prior to final approval.*
3. *That, one (1) copy of an acceptable reference plan or legal description of the severed lands and the deed/transfers(s) be submitted to the Township*
4. *That, the applicant submit to the Township the \$100 cash-in-lieu of parkland requirement.”*

- iii) **Report #CBO-2012-01 – Building Department Report – January to December 2011 – attached, page 12.**
Noelle Reeve, Planner.

Suggested Recommendation to Council:

“THAT, Report #CBO-2012-01 – Building Department Report – January to December 2011 be received for information.”

- iv) **2012 ROMA/OGRA Minister Delegations Update – Approval Process for Alternative Energy Projects Joint Delegation.**
Amanda Mabo, Clerk.

7. CORRESPONDENCE

- i) **Perth & District Chamber of Commerce: Funding Request** – *attached, page 14.*

Suggested Recommendation to Council:

“THAT, the Perth & District Chamber of Commerce – Funding Request in the amount of \$1,500 be referred to the 2012 Budget Process.”

- ii) **12-01-02 Council Communication Package** – *attached, page 16.*

Suggested Recommendation to Council:

“THAT, the 12-01-02 Council Communication Package be received for information.”

8. UPDATES

- i) **Recreation Working Group.**
Deputy Reeve Susan Freeman.
- ii) **Strategic Planning Working Group.**
Peter Tranter, Acting Chief Administrative Officer.

No Report.

Next Meeting: To be determined.

- iii) **Waste Management Working Group.**
Councillor Bill Avery.

No Report.

Next Meeting: To be determined.

- iv) **Fire Board.**
Councillor RoxAnne Darling.

- v) **Library Board.**
Councillor RoxAnne Darling.

- vi) **Police Services Board.**
Reeve Keith Kerr.

- vii) **County of Lanark.**
Reeve Keith Kerr and Deputy Reeve Susan Freeman.

- viii) **Association of Municipalities of Ontario.**
Deputy Reeve Susan Freeman.

- ix) **Tourism Coalition.**
Councillor RoxAnne Darling.
- x) **Rideau Heritage Route.**
Deputy Reeve Susan Freeman.
- xi) **Rideau Corridor Landscape Strategy.**
Deputy Reeve Susan Freeman.
- xii) **Municipal Drug Strategy.**
Deputy Reeve Susan Freeman.
- xiii) **Tay Valley 200th Committee Update.**
Noelle Reeve, Planner.
- xiv) **CAO – Active Files**
Peter Tranter, Acting Chief Administrative Officer/Treasurer.

9. CLOSED SESSION

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- ***Report #C-2011-XX Township Website.***
- ***Draft Mandatory Septic Re-Inspection Program By-Law.***
- ***Report #PW-2011-XX Recording Devices for Road Patrols.***
- ***Report #PW-2011-XX Waste Site Closure on Stat Holidays.***
- ***Report #PD-2012-XX Granny Flats (requested November 2011).***
- ***Report #PD-2012-XX Dark Skies Policy (requested November 2011).***
- ***Trailers – Additional Information (requested November 2011).***
- ***Report #PW-2012-XX Maberly Community Hall & Public Works Garage – Plumbing & Heating Update (requested December 2011).***
- ***Stanley Road Drainage Improvements – Flow Rate Analysis – Additional Information (requested December 2011).***

11. ADJOURNMENT

PRIORITY ISSUES

APPLICATION NUMBER: B11/160

MUNICIPALITY: Tay Valley

APPLICANT: Tracy Zander for Joseph and Sherry Burke

MUNICIPAL REPLY FORM		YES/NO/NOT APPLICABLE
1.0	Has your Official Plan and Zoning By-law been updated to be consistent with the 2005 Provincial Policy Statement?	Yes
2.0	If the answer to 1.0 is NO , is the proposal consistent with the applicable policies of the Provincial Policy Statement? Indicate any provincial interests identified during your review of the proposal: <ul style="list-style-type: none">• <u>Provincial Interests:</u>	
3.0	Does the proposal conform to the designations and policies of your Official Plan? The proposal is sever a 1.0ha residential lot with an existing dwelling at 869 Upper Scotch Line and retain a 39.5ha lot with existing shed. Indicate the following: <ul style="list-style-type: none">• <u>Official Plan Designation:</u> Rural• <u>Applicable Sections:</u> 3.6 & 5.2.3	Yes
4.0	If the answer to 3.0 is NO , would council entertain an Official Plan Amendment?	
5.0	Does the proposal comply with the zoning by-law regulations? <ul style="list-style-type: none">• <u>Zoning By-law Category:</u> Rural• <u>Applicable Sections:</u> 10.1 - The proposed residential use for the retained lands is permitted. The existing dwelling on the proposed severed parcel will comply with the zoning provisions. Lot area is met for both the proposed severed and retained lot (1ha and 39.5ha respectively). Both the proposed severed and retained lots meet the minimum road frontage requirements.• Rideau Valley Conservation Authority has no objections to the severance provided any disturbance, development and structures are situated outside the flood and fill regulated area.• Mississippi Rideau Septic System Office has no objections to the severance as proposed.	Yes
6.0	If the answer to 5.0 is NO , would council entertain a minor variance or an amendment to your Zoning By-law? <input type="checkbox"/> minor variance <input type="checkbox"/> zoning by-law amendment	
7.0	Having had regard to the Provincial Policy Statement, your Official Plan and Zoning By-law, does council recommend consent be granted to this application? Please provide copy of "Planning Report" if available.	Yes
8.0	What conditions, if any, would council recommend be imposed should consent be granted to this application? <ul style="list-style-type: none">• <u>Recommended Conditions:</u>• Payment of all taxes owing• Payment of all cost incurred by the Township for review• Copy of Deed/transfer• 1 copy of the reference plan• Parkland contribution of \$100	Yes
9.0	What advisory notes, if any, would council wish to be included on the decision should consent be granted to this application? <ul style="list-style-type: none">• <u>Advisory Notes:</u>	

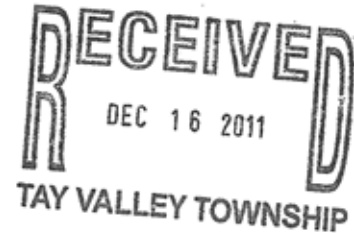
Date: Dec 21/11

Signature of Municipal Official: Nicole Keene

January 2009



NOTICE OF APPLICATION FOR CONSENT
Clause 53(5) (a) of the Planning Act
Section 3, O. Reg. 547/06 as amended



To: PRESCRIBED PERSONS/PUBLIC BODIES/INTERESTED PARTIES

File No.: B11/160
Subject Land: Pt Lot 15 Conc. 10, geographic Township of North Burgess
Municipality: Tay Valley Township
Owner: Joseph and Sherry Burke
Applicant: ZanderPlan Inc.

TAKE NOTICE: An application for consent to convey an interest in the subject lands has been made to the Lanark County Land Division Committee, the consent granting authority in these matters.

PURPOSE AND EFFECT: A key map showing the location of the subject lands is on the reverse side of this notice and a copy of the application is attached if not already received through the pre-consultation process. To sever a 1.0-ha residential lot with an existing dwelling at 869 Upper Scotch Line and retain a 39.5-ha landholding with existing sheds.

OTHER RELATED APPLICATIONS: n/a

NEED TO MAKE SUBMISSIONS: The Land Division Committee will meet in the near future to determine whether a provisional consent is to be given. In order to assist the Committee in its review of the proposal, you are requested to provide recommendations **on or before January 5, 2012**. If you are not able to respond by the date specified, please let us know when we may expect to receive your recommendations. If we do not hear from you, the Committee may assume you have no comments or concerns regarding this matter and may proceed to make a decision.

If a person or public body that files an appeal of a decision of the Land Division Committee in respect of the proposed consent does not make written submissions to the Land Division Committee before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

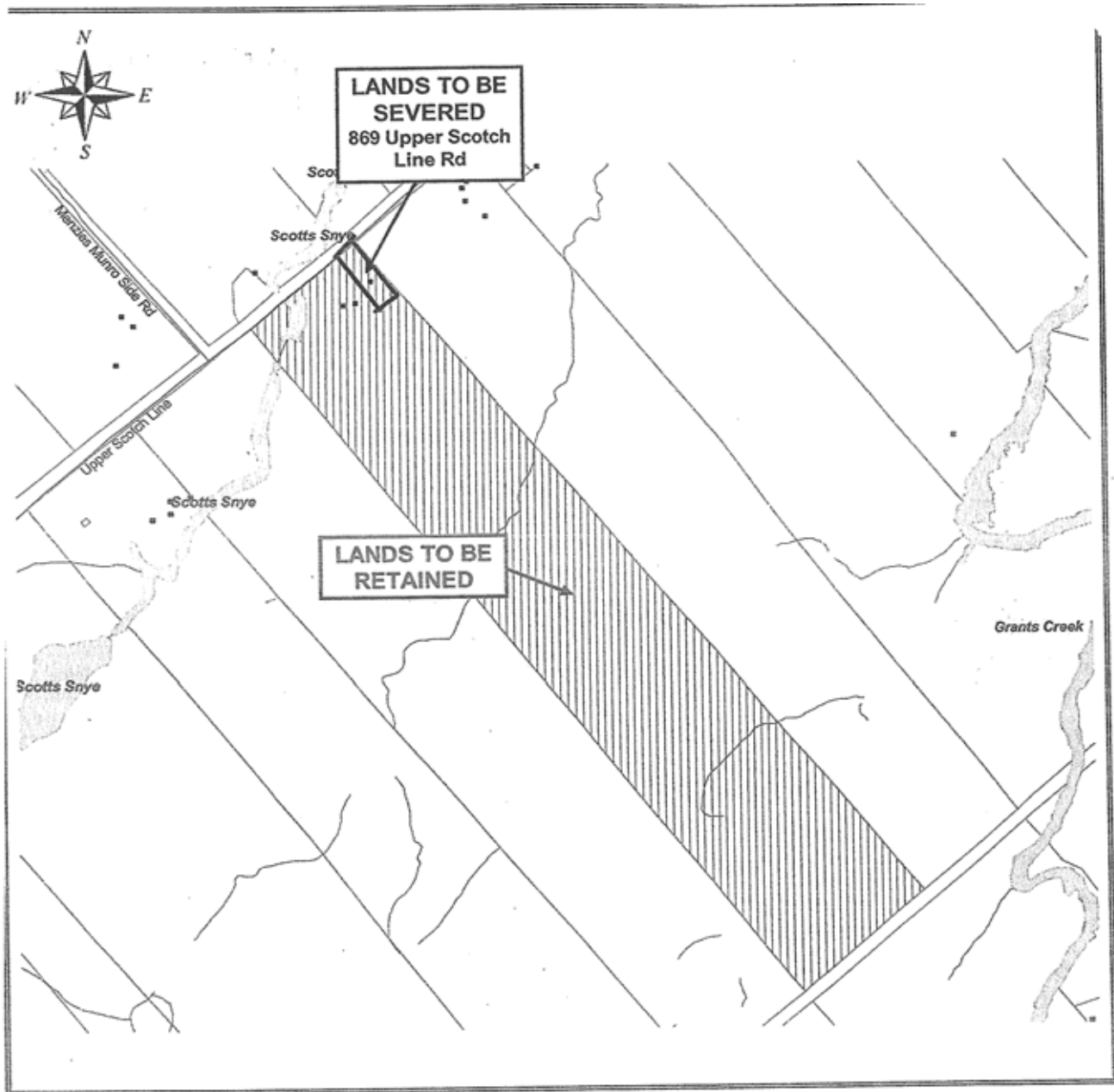
PUBLIC MEETING: A public meeting will be scheduled once we have completed our review of the proposal. If you wish to be notified of the public meeting, you must make a written request to the undersigned.

REQUESTING NOTICE OF DECISION: If you wish to be notified of the decision of the Land Division Committee in respect of the proposed consent, you must make a written request to the undersigned.

GETTING ADDITIONAL INFORMATION: Additional information regarding the application is available for public inspection at the Land Division Office *by appointment* during regular business hours, Monday to Friday, from 8:30 a.m. to 4:30 p.m.

Dated at Bathurst Township this 15th day of December, 2011

Mary Kirkham, Planning Approvals Administrator - County of Lanark
Administration Building, 99 Christie Lake Rd. (Sunset Blvd.)
Perth, Ontario K7H 3C6
Telephone: (613) 267-4200, Ext. 1520 Fax: (613) 267-2964
E-mail: plan@lanarkcounty.ca



Landowner: Joseph and Sherry Burke
 File No.: B11/160
 Subject Land: Pt Lot 15 Conc. 10, geographic Township of North Burgess, now in Tay Valley Township.

**APPLICATION FOR
CONSENT**

"Sketch Only"
 Prepared by Lanark County Planning
 Approvals Dept.
NOT A LEGAL SURVEY

APPLICATION NUMBER: B11/167

MUNICIPALITY: Tay Valley

APPLICANT: Charlotte Thompson for Jerry Thompson

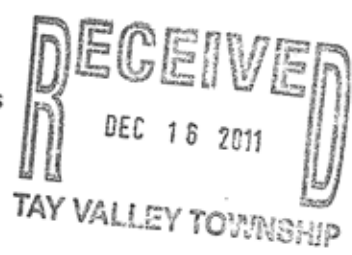
MUNICIPAL REPLY FORM		YES/NO/NOT APPLICABLE
1.0	Has your Official Plan and Zoning By-law been updated to be consistent with the 2005 Provincial Policy Statement?	Yes
2.0	If the answer to 1.0 is NO , is the proposal consistent with the applicable policies of the Provincial Policy Statement? Indicate any provincial interests identified during your review of the proposal: <ul style="list-style-type: none">• <u>Provincial Interests:</u>	
3.0	Does the proposal conform to the designations and policies of your Official Plan? The proposal is to sever a 1.3ha residential building lot and retain a 9.3ha vacant land. Indicate the following: <ul style="list-style-type: none">• <u>Official Plan Designation:</u> Rural• <u>Applicable Sections:</u> 3.6 & 5.2.3	Yes
4.0	If the answer to 3.0 is NO , would council entertain an Official Plan Amendment?	
5.0	Does the proposal comply with the zoning by-law regulations? <ul style="list-style-type: none">• <u>Zoning By-law Category:</u> Rural• <u>Applicable Sections:</u> 10.1 – The proposed residential use is permitted, Lot area of 1 ha is met for both the proposed severed and retained lot (1.3 ha total and 9.3ha respectively). Both the proposed and severed lots exceed the minimum road frontage requirements.• Rideau Valley Conservation Authority has no objection or conditions to the severance.• Mississippi-Rideau Septic System Office has no objection to the severance.	Yes
6.0	If the answer to 5.0 is NO , would council entertain a minor variance or an amendment to your Zoning By-law? <input type="checkbox"/> minor variance <input type="checkbox"/> zoning by-law amendment	
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Date: Dec 21/11

Signature of Municipal Official: Nicole Reave



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TO: PRESCRIBED PERSONS/PUBLIC BODIES/INTERESTED PARTIES
File No.: B11/167
Subject Land: Pt Lot 11 Conc. 1, geographic Township of South Sherbrooke
Municipality: Tay Valley Township
Owner: Jerry Ross Thompson
Applicant: Charlotte M Thompson.

TAKE NOTICE: An application for consent to convey an interest in the subject lands has been made to the Lanark County Land Division Committee, the consent granting authority in these matters.

PURPOSE AND EFFECT: A key map showing the location of the subject lands is on the reverse side of this notice and a copy of the application is attached if not already received through the pre-consultation process. To sever a 1.3-ha residential building lot and retain a lot with a 9.3-ha vacant landholding. The lands are accessed via Althorpe Road.

OTHER RELATED APPLICATIONS: County Entrance Inquiry # 2341.

NEED TO MAKE SUBMISSIONS: The Land Division Committee will meet in the near future to determine whether a provisional consent is to be given. In order to assist the Committee in its review of the proposal, you are requested to provide recommendations on or before **January 5, 2012**. If you are not able to respond by the date specified, please let us know when we may expect to receive your recommendations. If we do not hear from you, the Committee may assume you have no comments or concerns regarding this matter and may proceed to make a decision.

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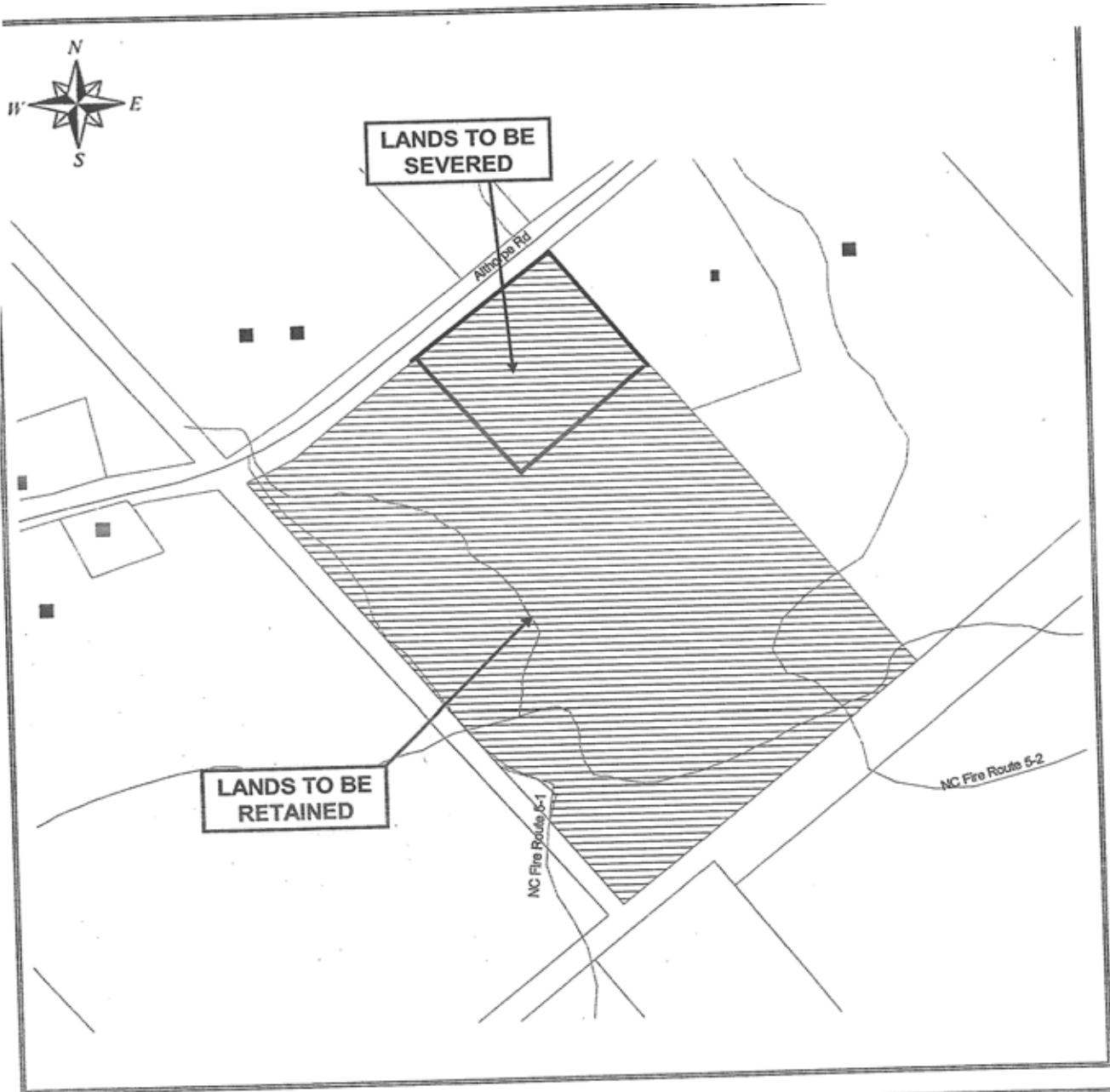
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Dated at Bathurst Township this 15th day of December, 2011

Mary Kirkham, Planning Approvals Administrator - County of Lanark
Administration Building, 99 Christie Lake Rd. (Sunset Blvd.)
Perth, Ontario K7H 3C6
Telephone: (613) 267-4200, Ext. 1520 Fax: (613) 267-2964
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Landowner: Jerry Ross Thompson
 File No.: B11/167
 Subject Land: Pt Lot 11 Conc. 1, geographic Township of South Sherbrooke, now in Tay Valley Township.

APPLICATION FOR CONSENT

"Sketch Only"
 Prepared by Lanark County Planning Approvals Dept.
NOT A LEGAL SURVEY

Year	Month	Permits	Permits YTD	S.F.D.'s	S.F.D.'s YTD	Commercial	Commercial YTD	Permit Fee(\$)	Permit Fee YTD(\$)	Total Value(\$)	Total Value YTD(\$)	Dev Charge(\$)	Dev Charge YTD(\$)
2011	January	3	3	0	0	0	0	1100	1100	50000	50000	0	0
2011	February	2	5	0	0	0	0	486.9	1586.9	4500	54500	0	0
2011	March	11	16	4	4	0	0	9924.7	11511.6	2115000	2169500	9315	9315
2011	April	15	31	0	4	0	0	4756.7	16268.3	244000	2413500	0	9315
2011	May	21	52	4	8	0	0	12731	28999.3	1561500	3975000	9315	18630
2011	June	23	75	2	10	0	0	17054.55	46053.85	1196380	5171380	3105	21735
2011	July	18	93	1	11	0	0	5780.1	51833.95	269300	5440680	3105	24840
2011	August	22	115	3	14	0	0	14015.7	65849.65	2197310	7637990	12420	37260
2011	September	18	133	1	15	0	0	11660.44	77510.09	1206043	8844033	3105	40365
2011	October	13	146	0	15	0	0	6872.6	84382.69	762160	9606193	3105	43470
2011	November	14	160	0	15	0	0	5208.3	89590.99	466700	10072893	3105	46575
2011	December	8	168	0	15	0	0	4597.7	94188.69	585700	10658593	6210	52785

CORRESPONDENCE



December 12, 2011

Perth & District Chamber of Commerce
34 Herriott St.
Perth, ON K7H 1T2

Amanda Mabo
Clerk
Tay Valley Township
217 Harper Rd.
R.R.#4,
Perth, Ontario
K7H 3C6

Dear Ms. Mabo,

The Tay Valley Township businesses are an integral component to the Perth & District Chamber of Commerce. From pottery artists to landscape architecture to camp grounds and lodges, the township's rural landscape brings opportunity to its savvy business owners.

With more than 300 members, Tay Valley's businesses are well represented within that tally. As a result, the Perth & District Chamber of Commerce has stayed in touch with our region's municipalities, including Tay Valley Township. We would like to thank the Tay Valley Township for its continued support of our organization, as we work to promote the businesses located within its boundaries.

Tay Valley Township's \$1,500 contribution to the Perth & District Chamber of Commerce last year allowed us to not only update and enhance our website, but to also further extend our reach to both our members and visitors via social media. Each month, we receive thousands of website and Facebook page visits, verifying that our work has paid off.

The Chamber has recently re-visited its mission, which is to promote economic development and prosperity for our four municipal regions for the enrichment of the community, act as a local voice of commerce, facilitate business and social contact amongst members, promote tourism and provide value added services to members.

As we return to these roots, we will take a supporting tourism role for the Town of Perth, which allows the Chamber the time and opportunity to focus on our mandate and better promote the services provided by our members throughout our four municipal regions, including Tay Valley Township.

This mission will turn into action as Chamber staff and directors direct their attention toward membership benefits, establishing ambitious goals for 2012. We will enhance our social media experience, utilizing our Facebook and Twitter accounts to promote member special announcements, community work or promotions, which will include Tay Valley Township members. We will also provide more township-specific coverage, incorporating Facebook photo albums featuring the best of Tay Valley as well as our Tay Valley Township businesses.

The Chamber will also host more networking gatherings and seminars for our members to ensure they connect with their community as well as stay on top of imperative small business information.

The Perth & District Chamber of Commerce is eager to meet these goals to provide economic support to our members. However, with the Town of Perth taking on the tourism role, this leaves the Chamber without consistent funding. To ensure we meet these goals and promote our members within the business community as best as possible, we want to approach the Tay Valley Township for continued funding support. Your generous support of \$1,500 will bring better marketing opportunities to your members, and it would also demonstrate your township's support to Tay Valley Township businesses via the Chamber.

These opportunities will provide our Tay Valley Township businesses with yet another marketing avenue, giving them coverage that reaches throughout and well beyond the Perth and District region.

We would be happy to sit down with you to discuss this funding opportunity or answer any questions you may have about the Chamber's mission and action plan.

Thank you for your consideration.

Sincerely,



Jack McTavish

President

Perth & District Chamber of Commerce



1. **Big Brothers Big Sisters of Lanark County:** Bowl for Kids – Sponsorship Package - *attached, page 2.*
2. **Lanark County Media Release:** Gemmell elected 2012 warden after three ballots release dated December 13, 2011 – *attached, page 6.*
3. **Lanark County Media Release:** Council Highlights from meeting held Wednesday, December 14, 2011 – *attached, page 7.*
4. **Lanark County Media Release:** County continues on “road to sustainability” with 2013 budget, release dated December 16, 2011 - *attached, page 8.*
5. **AMO:** Information on the Feed-In Tariff (FIT) Program and MicroFit Program – *attached, page 9.*
6. **AMO:** Court Security and Prisoner Transportation Upload to Start in 2012 – *attached, page 10.*
7. **Mississippi Valley / Rideau Valley Conservation Authorities:** Letter re Revised Fee Schedules – Planning Act/Technical Report Review/Section 28 CA Act Application Review – *attached, page 12.*
8. **Ontario Good Roads Association (OGRA):** Back to Reality Conference, February 1-2 – *attached, page 23.*
9. **Ministry of Municipal Affairs and Housing (MMAH):** Eastern Ontario CAO Forum Results December 2, 2011 – *attached, page 26.*
10. **Municipal Affairs and Housing (MMAH) Updates:** Message to Lanark County CAOs dated December 2, 2011 providing an overview on various issues – *attached, page 44.*
11. **AMO:** Passage of Bill C-13 makes the federal Gas Tax Fund permanent – *attached, page 45.*