



RECREATION WORKING GROUP

Thursday, September 15th, 2011 - 6:30 PM
Municipal Office – Fall River Room – 217 Harper Road

Chair, Deputy Reeve Susan Freeman

- 1. CALL TO ORDER**
- 2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
 - i) **Minutes – April 28th, 2011 - *attached, page 4.***

Suggested Motion:

“THAT, the minutes of the Recreation Working Group Meeting held on April 28th, 2011 be approved.”

5. PRESENTATIONS & DELEGATIONS

None.

6. PREVIOUS ACTION ITEMS

- i) **Accessibility Planning for Recreation Programs (update).**
- ii) **Parental Code of Conduct (update).**
Deputy Reeve Susan Freeman.
- iii) **2010 Parks & Recreation Ontario (Update).**
Lisa Lemieux-Beaudoin.

7. ONGOING MATTERS

- i) **Program Updates.**
 - a) **Review of Baseball & Soccer Seasons.**
 - b) **Preparation for Upcoming Hockey Season.**

8. NEW BUSINESS

- i) Ideas for volunteer recruitment & new recreation opportunity ideas.

9. OTHER BUSINESS

10. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

11. ADJOURNMENT

MINUTES

 <p>Tay Valley Township</p>	<p align="center">MINUTES RECREATION WORKING GROUP April 28, 2011 – 6:30 PM FALL RIVER ROOM – TOWNSHIP OFFICE</p>
<p>MEMBERS PRESENT: Ian MacDonald, Jan Rawling, Lisa Lemieux-Beaudoin, Connie Willows</p>	
<p>STAFF PRESENT: Joanne Gallagher (Recording Secretary)</p>	
<p>REGRETS: Chair Susan Freeman, Sue McPhee, Linda MacDonald</p>	

a) CALL TO ORDER

The Chair called the meeting to order at 6:40 pm

b) APPROVAL OF AGENDA/MINUTES

The Agenda was adopted as circulated.

Minutes of April 07th, 2011 recreation meeting were approved as presented.

c) PRESENTATIONS/DELEGATIONS

No presentations or delegations were scheduled to speak.

d) REVIEW OF PREVIOUS ACTION ITEMS

1. Accessibility Planning for Recreation Programs (update)

- Add a check-box to registration form to check if child has special needs.
- Port-a-potty needs already sent to members.

1. Parental Code of Conduct

Action: S. Freeman still to meet with P. Hoffstater regarding this matter.

3. 2010 Parks & Recreation Ontario (update)

- Lisa stated that she believed Apple will provide application software to users and some help with initial setup if their product were purchased. She will check into this further and report back at the next meeting.

e) ONGOING MATTERS

1. Program Updates

S. Freeman asked that in her absence the following two items be discussed with the members at tonight's meeting: Number of Baseball Coaches to-date in all three areas, Criminal Background checks received to-date for identified Soccer and Baseball coaches.

Baseball/Soccer

The following are highlights of the meetings discussions pertaining to the 2011 Baseball and Soccer programs.

- Connie identified the following baseball coaches for Fallbrook: Leslie Jordan, Ben Willows, Judy Smith, Don Willmer, Andrew Mackey
- Connie noted that Leslie Jordan had provided a Criminal Background Check and this had been forwarded to the township
- Suggestion that due to typical poor attendance the pre-season Coaches Meetings be removed from the Newsletter or that the date for these be set closer to the start date of each program
- Lisa stated she would be willing to assume the role of Soccer Co-ordinator however, she asked Jan to provide her with information on what all this entailed. Lengthy discussion then took place with the following topics covered: Shirt Sign-Out & Equipment Exchange (procedure for hosting, who would host, who would lock-up afterwards).
Action: J. Gallagher to check pinnies and shirts on-hand and relay sizes and number to Lisa prior to date as well as providing updated registration numbers and volunteer information.
- Jan informed members that Dawn Kirkham was unable to Coach/Co-ordinate this year however Becky Raymond said she may be able to assist.
Action: Jan to send Becky's contact info to Lisa for follow up.

Lisa then inquired as to the equipment needs for Soccer as well as layout of the fields with the following actions.

Action: J. Gallagher to check with J. Simcock on return of storage boxes used for soccer and placement at the Glen Tay Public School as well as ensuring the soccer nets/balls were in working order prior to first night.

Action: J. Rawling to send updated field layout guidelines to the Township

Action: J. Gallagher to send letter to school requesting use of their washroom facilities until the end of the school season and to identify the need for custodial staff on Monday nights as well.

Ian then stated that he had been unable to get in touch with his contact to obtain information on setup and equipment needs required to offer an archery program. He said he will continue to try and reach him and will relay information upon receipt to all members.

As a follow up to the last recreation meeting and the idea that more photos of residents and community events be sent to the papers and featured on the township website, Connie noted that Amy Hogue was the contact person for the EMC newspaper.

f) NEW BUSINESS

1. Baseball / Soccer Registration (Enrollment No.'s To-date)

Soccer registrations appear to be in-line with last year however baseball numbers appear to be down slightly. If a Co-ordinator is not found for Burgess then the program will be not be offered this year which will affect the overall registration numbers.

g) OTHER BUSINESS

No other business was brought forward at the meeting.

h) NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

In the absence of the Chair no meeting date was proposed and will be left to the call of the Chair.

i) ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:30 pm.

Signed copies of approved minutes will be posted on the Township website and filed.

Chair

Recording Secretary