

**CORPORATION OF TAY VALLEY TOWNSHIP  
POLICE SERVICES BOARD**

**MINUTES OF WORKING SESSION**

**DATE:** June 28, 2011

**TIME:** 5:00 P.m.

**LOCATION:** 217 Harper Rd., Fall River Room

Chair – Maureen Towajj (Provincial Appointee)	Vice-Chair – John Wilson (Municipal Appointee)
Member – Keith Kerr (Council Appointee) (arrived at 6:02 p.m.)	Secretary – Rob Tremblay

**1. CALL TO ORDER AND OATH OF OFFICE**

The meeting was called to order at 5:15 p.m..

**2. APPROVAL OF AGENDA**

MOTION: Moved by: J. Wilson / Seconded by: M. Towajj

**That the agenda be approved as presented.**

Carried

**3. DECLARATION OF PECUNIARY INTEREST**

None

**4. NEW BUSINESS**

a) OAPSB Zone 2 – General By-law

The Vice-Chair proposed changes that were brought forward in the following motion.

MOTION: Moved by: J. Wilson / Seconded by: M. Towajj

**That the Tay Valley Township Police Services Board recommend that the following amendments to the draft General By-law for Zone 2 of the Ontario Association of Police Services Boards be considered:**

- **Article 3, Section 3, subsection b) as currently written is ultra vires and non-enforceable. It should be replaced with: “At a minimum have one member present at each meeting.”**
- **Article 8, Add Section 2: “The Secretary-Treasurer shall produce an annual financial report and annual budget for presentation to members at the first meeting of the Board in each calendar year.”**
- **It is recommended that a fiscal period be determined and set out in Article 8 in the general by-law. There is some indication that the fiscal period coincides with the calendar year, but it is not specifically stated.**

Carried

ACTION: The Secretary will forward to Mr. Jensen on the Chair's behalf.

b) Business Plan Consultation Session Planning

Reeve Kerr arrived at 6:02 p.m.

The working session focused on possible attendees. It was agreed that the Agenda would be available at the door with copies of the portion of the business plan dealing with specific strategic directions and initiatives. It was determined that a budget for the session would not exceed \$600 including pizza, refreshments and door prizes.

ACTION: J. Wilson will prepare a table of potential invitees, which will be reviewed and added to by the Secretary and Reeve Kerr.

- ACTION: The Secretary will send out invites to those identified with an RSVP date in early August.
- ACTION: The Secretary will reserve the Council Chambers and make arrangements for pizza and refreshments.
- ACTION: The Secretary and Board Members to undertake telephone calls if additional attendees are required. Confirm pizza, refreshments, door prizes based on budget of \$600.

**5. CONSIDERATION OF IN-CAMERA ITEMS**

A motion to move in-camera was not presented.

**6. MEETING ANNOUNCEMENTS**

Next Board – Thursday, July 28, 2011 at 4 p.m.

**7. ADJOURNEMENT**

MOTION: Moved by: K. Kerr / Seconded by: J. Wilson  
That the meeting be adjourned at 6:49 p.m.  
Carried

Maureen Toway  
Chair

Amanda Mjabo  
Secretary