



**MINUTES**

**WASTE MANAGEMENT WORKING GROUP**

June 16<sup>th</sup>, 2011 – 5:00 PM

TOWNSHIP OFFICE

**MEMBERS PRESENT:** Bill Avery(Chair), Robert McGrath, Jim McCann, Grant Pilkington, Chris Stone

**STAFF PRESENT:** John Simcock, Dave Munro, Ernie Van Alstine, Joanne Gallagher (Secretary)

**REGRETS:** Chris VanWingerden, Hali Burnham

**A. CALL TO ORDER/DISCLOSURE OF PECUNIARY INTEREST**

The meeting was called to order at 5:10 pm.

**B. APPROVAL OF AGENDA AND MINUTES**

The agenda was approved as amended (inclusion of Item D 3.).

The minutes of May 04<sup>th</sup>, 2011 were approved as amended (correction of attendees at May 04<sup>th</sup> meeting).

**C. PRESENTATIONS/DELEGATIONS**

None scheduled.

**D. PREVIOUS ACTION ITEMS**

1. Waste Diversion Ontario Messaging (ad review)

Members reviewed the sample ads presented and provided input on changes required.

**Action: J. Gallagher to update and send revised ad to Waste Diversion Ontario with dates for insertion in EMC and Perth Courier.**

2. Another Plastics Bin Required at Glen Tay Site

Peter Stanley suggested that instead of using cumbersome full barrels for disposal of plastic bags that barrels be cut in half making them easier to handle. Half barrels to be provided by Stanley Sanitation at the waste sites for dumping of plastic bags.

**Action: J. Simcock/J. Gallagher to notify Peter Stanley to go ahead with provision of the suggested half barrels.**

3. Relocation of EMC Mailboxes

Follow-up with EMC required resolving the matter of mailbox relocation to suggested center of Stanleyville.

**Action: J. Gallagher to contact EMC to have mailboxes relocated.**

**E. ONGOING MATTERS**

1. Site Updates

- Signage re Plastics at Waste Sites

John stated that signs will be ready shortly from Sign Works and installed upon their receipt.

**Action: J. Simcock to have signs placed at sites once in.**

- Relocation of Glass Pit at Glen Tay Site  
John is working with Ilio to determine a possible location. However, he cannot proceed until after his meeting with McIntosh & Perry. He will then know if it is feasible to move the pit to a new location.
- 2011 Information Brochure Messaging  
A discussion on messaging to be included, if possible, in this year's brochure took place. However, as the brochure has already gone to the printers it may be too late for any updates.  
**Action: J. Gallagher to contact the printers to see if updates can be done to the current waste messaging provided to them.**
- Piping of tarps at Glen Tay site  
John stated that monitoring was currently being done on this issue.
- RFP for compactor  
John informed members the he is finishing off pricing for tonnes after which he will put the specifications together and send to them for their review and input. He also stated that the electrical need for the compactor is already in at the site and dusk/dawn lighting has been installed.

#### F. NEW BUSINESS

##### Electronics Review

Members were provided with information on items accepted in Phase 2 of the Waste Electrical & Electronic Equipment (WEEE) program. J. Simcock updated members on his conversation with P. Tranter regarding revenues recouped from electronics and stated that current fees charged were sufficient to cover removal expenses.

Chris Stone asked if fees were being charged for Phase 2 items and inquired if there would be a fee for larger items such as old wood encased radios. Bill informed him that charges would apply due to the wood casing.

Members were informed that currently fees did not apply to electrical items such as blenders, irons, toasters, etc. as they were going in with the scrap metal.

**Action: J. Gallagher to provide information to Maberly and Stanleyville attendants.**

**Action: J. Gallagher to create a notice "Did you know all small appliances and electronics are completely recyclable at no charge". Add statement to the website under recycling and put an article in our bi-weekly EMC advertising.**

**J. Simcock to ask P. Tranter to update waste site reporting forms to show separation of electronics (need to see revenue for electronics in order to determine if fees are sufficient to cover costs)**

**Action: Clarification of policy at sites for acceptance of small electronics needed. Communication of those items being accepted needs to be sent to staff members so they can respond correctly to outside queries.**

#### G. OTHER BUSINESS

Discussion took place regarding additional personnel required at the Glen Tay Site due to Wendell's retirement. John stated that interviews had taken place today and a candidate had been chosen. Members will be informed once the Offer of Employment has been accepted.

Bill informed everyone that the Canada World Youth students will be arriving on July 04<sup>th</sup> and will be here until approx. September 23<sup>rd</sup>. He went on to say that the theme this year is "Gardening".

Discussion then took place how to tie this in with services provided at our waste sites. John asked if the students could be used to collect recycling data from the provincial parks. He noted this would assist in the promised follow up to the meeting with park and campground representatives earlier this year where it was agreed that the Township would look at a possible reduction in fees as a recycling incentive based on waste volumes provided to them.

Members then questioned whether the time frames for the life cycles of the Maberly and Stanleyville sites were correct. John said he was reasonably sure that calculations were correct.

**NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**


*(Third Thursday in Month except Aug and December)*

Thursday July 21<sup>st</sup>, 2011 – 5pm – Fall River Room

- Hard to Recycle Items

**H. ADJOURNMENT**

Meeting adjourned at 6:05 pm.

  
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Chair

  
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Secretary