



**COMMITTEE PRESENT:** Chair Bill Avery, Bob McGrath, Grant Pilkington, Chris VanWingerden,  
Chris Stone, Jim McCann

**STAFF PRESENT:** Ernie VanAlstine, Paul McShane, Wendal Catchpaw, Dave Munroe, Kathy  
Coulthart-Dewey

**REGRET:** John Simcock

## AGENDA ITEMS

### A. BRING FORWARD ISSUES

#### 1. Site Clean-up

The following items remain outstanding :

- Gates to be mounted higher if possible and hinges adjusted so gates cannot be removed
- Gap between fence and gate at Maberly
- Gravel in tire area
- Rest Area at Maberly
- Modify deck on steel ramp in Maberly to facilitate snow removal
- Facilitate direct communication between Rock Lake (Ilio) and Stanley Sanitation (Peter) to ensure co-ordination

**ACTION:** J Simcock to address/report on each as soon as practicable

#### 2. Waste Diversion(WDO) Ontario Statistical Report

The Chair provided copies of the statistical report from Waste Diversion Ontario noting an anticipated return of \$70,800. The Township appears to fall mid-range in a number of the parameters, however, the background of the calculation and the rationale behind the figures is unknown.

**ACTION:** At January 2011 meeting, J Simcock to provide Members with an update on his attendance at the recent 4-day WDO seminar; the goal being to understand the factors which influence the rebate so positive adjustments in operations may be considered. WDO reports to be circulated to Committee members regularly.

#### 3. Contract Review – Stanley Sanitation

**ACTION:** P Tranter, Treasurer to provide a summary of the contract and 2010 expenditure / revenue analysis at the February 2011 meeting . J Simcock to operational overview and recommendation for adjustments, if necessary.

#### 4. Committee Terms of Reference

Committee reviewed and discussed the original terms of reference, membership and meeting schedule. K Dewey noted intent to adjust title and incorporate standardized meeting requirements including agendas, schedule, minutes, etc. While there was some support for an expanded role to include a broader environmental perspective, consensus was to keep the focus of this committee on waste management; moving away from operational issues as the comfort

level increases. Schedule to remain monthly (except August and December) on 3<sup>rd</sup> Thursday unless/until necessity suggests otherwise.

**ACTION: Recommended revisions to Terms of Reference to be considered by Council and brought back to the Working Group in January.**

**ACTION: Annual Report to be brought forward in March for information.**

## B. SITE UPDATES

P McShane noted need for collection of electronics; echoed by others as well.

E VanAlstine noted outstanding items listed above plus need for help to sort brush pile and bring items back to Glen Tay Site.

W Catchpaw suggested extension of stone barrier to get closer to bins as well as discussion about removing fill (digging hole) now before freeze up to better utilize cell space.

## C. NEW ITEMS

### 1. Brush / Compost Pile / Compost

Committee discussed merits of cost effective brush pile / compost areas, along with local burn and backyard compost practices. Additional messaging about home-based activities may be appropriate. Amount of compost found during audit suggests more needs to be done.

**ACTION: Bring copy of Burn Permit forward for further discussion at next meeting.**

## D. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

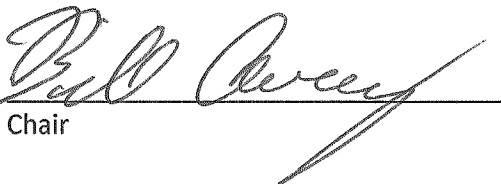
*(Third Thursday in Month except Aug and December)*

Thursday January 20, 2011 – 5pm – Fall River Room

- Terms of Reference - confirmed
- Fee Review –specifically McGowan Lake and Provincial Parks
- Pitch-in Week
- Brush / Compost Areas
- **J Simcock to distribute copies of By-law for fee review in Feb.**

Thursday February 17, 2011 – 5pm – Fall River Room

- Stanley Sanitation Contract Review – Peter/John
- Fee Review – all in preparation for Budget/Fee Public Notice/Meeting in early March.

  
Chair

  
Scribe