



MINUTES

WASTE MANAGEMENT WORKING GROUP

MAY 04, 2011 – 5:00 PM

TOWNSHIP OFFICE

MEMBERS PRESENT: Bill Avery(Chair), Hali Burnham ,Robert McGrath, Jim McCann, Grant Pilkington, Chris Stone

STAFF PRESENT: John Simcock, Dave Munro, Ernie Van Alstine, Joanne Gallagher (Secretary)

REGRETS: Chris VanWingerden

A. CALL TO ORDER/DISCLOSURE OF PECUNIARY INTEREST

The meeting was called to order at 5:00 pm.

B. APPROVAL OF AGENDA AND MINUTES

The agenda was approved as presented.

Motion: B. McGrath Sec'd By: B. Avery

To approve the minutes of March 24th, 2011 as presented.

C. PRESENTATIONS/DELEGATIONS

Peter Stanley of Stanley Sanitation and Ilio Rulli of Rock Lake Excavations.

J. Simcock opened the meeting by briefing members on his meeting with P. Stanley and I. Rulli on the committee's behalf regarding streamlining of services and in particular to address their concern as to the cost of moving the larger bins at the Glen Tay site to the dumping area. He noted that overall the Township was very pleased with the services both contractors were providing.

Chair B. Avery then asked Peter Stanley to brief members on his current services at the site and how he felt things were working. P. Stanley first addressed their concern re pricing by explaining that some weeks he needed to make a special trip to empty the bins at the Glen Tay site. He noted the other sites only required emptying every two weeks during the winter. Members questioned how the process could be improved in order to run concurrent with the other sites. Peter stated that it was a question of volume and that Glen Tay would need 3 more bins and likely two compactors to address the issue. He informed them he would be willing to lower the rental rate on one of the bins in particular and perhaps could do better on his hourly rate. B. Avery then asked both contractors what issues they were experiencing.

Both Peter and Ilio noted that their main issue related to timing (i.e. ensuring they both arrived at the same time to avoid waiting. Ilio then provided members with an understanding of the process he uses when covering material. Discussion regarding types of material used for cover took place with John informing everyone of the testing that is to be done at the township owned sand pit to determine its feasibility for cover use. He stated this will take several months and if results are favourable will reduce costs considerably. He also noted that material from the nearby gas station excavation is to be used as well for cover.

Ilio inquired if the fence that replaced the electric fence last year was remaining in its present position and John stated it would be moved. Ilio also spoke about maintaining proper slope and how doing so now was a better solution than trying to correct matters later. John mentioned the upcoming meeting with Julie Lyons to determine lifecycle and tow of slope starting points. He said a decision will need to be made as to whether to go to Phase II at the site or to switch to Stanleyville. As well the long-range plan from McIntosh & Perry will be validated at the meeting. John stated that once finished floor elevations (FFE's) were determined and lifecycle that this information would be provided to Council and a decision made to go to Phase II or use the site as a waste transfer station. A tender for a compactor would go out as one was needed for either situation. A compactor would also be needed if a move is made to Stanleyville in order to reduce volume.

John provided the logic involved in determining the FFE and then determining which platform would be created depending on the use of the site.

Discussion moved to recycling and how the Township could assist Stanley Sanitation with recycling materials. Peter mentioned that one of the issues was contaminants such as needles (plastic syringe part) from local veterinary services was being put in with the recycling instead of garbage. There was also an issue with higher amounts of box board(e.g. cereal boxes, etc.) being put in with the cardboard which downgrades the price of the corrugated material. The last issue was what to do with plastic bags as these were going in with the recycling.

Action: Barrels with signage to be placed at all three sites noting where to put plastic bags.

Peter asked if the glass pit could be moved or made smaller as it causes problems for him.

Action: J. Simcock to relocate glass pit away from bin turning area and install a wooden barricade. Signage to be put up to dump ashes and glass in pit.

Lengthy discussion took place on what constituted contaminated recycling and how to deal with this material. Statement made by Ilio that over half of the garbage bags opened for cover contained recyclable/compostable material.

Action: Information brochure to contain the following two separation notices "No plastic bags to go in with Recycling" and "Do not put used paper towels in with Paper ".

B. Avery asked whether the contract was working the way both contractors thought it would. Peter replied that there is an issue with the material at the sites in the bins being pushed down with backhoes as it freezes and makes it more difficult to empty. Ilio stated he was doing more work than he had anticipated. He said that moving material from the back of the site at Glen Tay has helped him considerably. He also asked if smaller tarps could be purchased as the current ones are too difficult for him to handle.

Action: J. Simcock to pipe tarps to deal with this issue

Peter then asked if the other two sites were missed one week and pickup was not feasible on a Thursday if they wanted him to come more frequently. Peter also stated with fuel charges going up that this cost would need to be addressed.

Discussion moved to the purchase of a compactor and what type might be needed. John stated that whatever type he bought would need to have a service contract and a warranty so he would likely be thinking of purchasing a new one. Peter is going to provide John with literature on various suppliers and types.

Action: J. Simcock to put out an RFP for a compactor ensuring there is a warranty and a service contract on item purchased to protect taxpayer dollars.

D. PREVIOUS ACTION ITEMS

1. Pitch-In Week (Update)

Bill informed members that bags and notice were put in mailboxes. They collected a considerable amount of material. Total of 12 bag , 6-7 tires, 2 typewriters, cubic metre of glass & can material.

Chris stated he did not organize anything at this time as ditches were full. He asked if he could do this at a later date and still have the items accepted at the waste sites and also inquired if other neighbourhood groups performed clean-up activities if bags and tags would be provided. John said this would not be an issue as long as it was not too late in the season.

2. Waste Diversion Ontario Messaging (update)

Action: Advertising messaging this year to reflect the three C's of recycling - Clean, Crush, Caps-off to raise awareness.

E. ONGOING MATTERS

1. Site Updates

- Rest Area – Maberly

J. Simcock informed attendees that power was now in place to the sites and that huts were being purchased from Algonquin College that met MOL standards so there would be hydro and heat in place for the attendants.

- Two more bins needed at the Glen Tay site for plastics and cardboard

Action: J. Simcock to purchase one now for plastic. J. Gallagher to call Stanley tomorrow to supply one (same size as current bins).

- Issue with more gravel needed at Stanleyville.

John explained that he had already installed some gravel as part of his study of Slips, Trips and Falls. He went on to explain his reasoning for waiting until later in the year until the area had dried up some before applying further material.

- Mailbox placement at the Stanleyville site is close to waste site and the EMC have placed their mailboxes there as a result. There is an issue with people opening their EMC newspaper and tossing the advertising material away.

Action: J. Gallagher to contact EMC to have them relocate their mailbox to downtown Stanleyville.

F. NEW BUSINESS

J. Simcock informed members that a thank you dinner was being planned for Wendell's retirement. Discussion took place as to what type of event or where. Suggestions included: holding it in the public works garage area, banner put out front to inform residents of event, make-up notices and place them at the waste sites.

G. OTHER BUSINESS

John updated members on the following items that had been addressed recently:

- 9ft. fences were being installed at the waste sites
- In and Out Signage and new sign was ready for installation at the sites
- Danger Do Not Trespass to be installed
- minor grubbing taken care of at the sites (removal of trees from fence line area)
- roads going into sites will be re-addressed (profile check made to determine next steps)

H. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

(Third Thursday in Month except Aug and December)

Thursday June 16th, 2011 – 5pm – Fall River Room

- Hard to Recycle Items
- Electronics Review

Action: J. Gallagher to place schedule for next phase of WEEE on the website and provide to members. J. Simcock to ask P. Tranter to update waste site reporting forms to show separation of electronics (need to see revenue for electronics in order to determine if fees are sufficient to cover costs). Ask for pickup of TV's at Maberly.

Clarification of policy at sites for acceptance of small electronics and communication of items being accepted to staff members in order to respond to outside queries.

I. ADJOURNMENT

Meeting adjourned at 6:50 pm.



Chair



Secretary