

**CORPORATION OF TAY VALLEY TOWNSHIP
POLICE SERVICES BOARD**

MINUTES OF MEETING

DATE: April 21st, 2011

TIME: 9:30 a.m.

LOCATION: 217 Harper Rd., Fall River Room

Chair – Mel Dillon (Provincial Appointee)	OPP Insp. Gerry Salisbury
Member – Keith Kerr (Council Appointee) Absent	OPP Staff Sargeant Rob Croth
Member – John Wilson (Municipal Appointee)	Robert Haller, CAO
Secretary – Rob Tremblay	

1. CALL TO ORDER

The meeting was called to order at 9:38 a.m. with Vice-Chair John Wilson presiding.

2. APPROVAL OF AGENDA

MOTION: Moved by: K. Kerr / Seconded by: M. Dillon

That the agenda be approved as amended with the addition of a closed session regarding Board Membership.

Carried

3. DECLARATION OF PECUNIARY INTEREST

None

4. APPROVAL OF MINUTES

MOTION: Moved by: K. Kerr / Seconded by: M. Dillon

That the minutes of the regular meeting of January 27, 2011 be approved as presented.

Carried

MOTION: Moved by: K. Kerr / Seconded by: M. Dillon

That the minutes of the special meeting of February 8, 2011 be approved as presented.

Carried

5. DELEGATIONS

None

6. OPP BUSINESS AND REPORTS

a) OPP 2011 1st Quarter Report

The Detachment Commander undertook to provide his written narrative report electronically. He touched on staffing changes involving Staff Sergeants Derek Needham and Rob Croth. Constable Angie Atchison is the new officer responsible for the domestic abuse program. He stated that the staff compliment is solid for the summer period. He advised that a second officer has been approved for secondary employment (photography). No public complaints or major drug arrests were brought forward.

The Detachment Commander reviewed the recommendations of the ATV Task Force, which will be discussed at a Public Meeting before returning to Council for further direction. Discussion occurred on the suggested restrictions, which include a mandatory 20 km/h speed limit, curfew, reflective material on all sides, and mandatory training course. The Detachment Commander also reviewed requirements set out in the Highway Traffic Act, including the need for a G2 license, plate and insurance, as well as exclusion of passengers.

The CAO commented that the curfew between 11 p.m. and 4 a.m. was meant to address nuisances, but allow fishers and hunters to travel to access sites. He noted that safety training would be certified by the Canada Safety Council. A schedule of set fines would be attached to the by-law. With regard to enforcement, the Detachment Commander indicated that a by-law should lead to greater compliance. Chair Dillon raised concerns with the lack of paved shoulders and the differences in rates of speed in an 80 km/h zone. It was also explained that County roads and Highway 7 can be crossed at a 90 degree angle. Mr. Haller said that 44 municipalities in Eastern Ontario were surveyed with a 60 per cent response rate. Seventeen municipalities do not allow ATV usage, while 11 do. He advised that the Township received a strong legal opinion with the insurance provider noting no direct impact.

With regard to training, it was suggested responsibility for training and certification be placed with the Province, as it does for boating. In addition, the CAO said that costs would be minimal linked to signage at all entry points to the township. A trial period was suggested by the Task Force with a mandatory one-year review.

With respect to contract statistics, the Detachment Commander explained that the minimum number of hours was exceeded with 204 in January, 119 in February and 127 in March. With regard to domestic violence, no significant increase can be seen; however, the economic downturn and drug/alcohol abuse remain causal issues. He confirmed that many of the arrests are repeat offenders.

Staff Sargeant Croth then reviewed the statistical report, noting that incidents are generally down. He spoke of pro-active drug enforcement with the deployment of two drug officers. He discussed the new property crime initiative that will target mischief, theft and break and enters. Problem zones will be analyzed by expert teams, who will set a battle plan to deal with the problem. The initiative has not been used to date in Tay Valley Township, but the Chair will be contacted if a problem does occur. He noted that this initiative is pro-active in nature and statistics will be looked at regularly to deal with issues as they arise.

Staff Sargeant Croth discussed the seat belt campaign, noting that an infraction can lead to a \$240 fine and loss of three demerit points. It is the leading cause of fatalities. The Detachment Commander explained that 37 per cent of accidents where persons are not wearing seatbelts lead to personal injury or death.

With regard to 1st quarter statistics, Vice-Chair Wilson touched on significant changes in Lanark County for motor vehicle collisions (up 30 per cent), false alarms (down 16 per cent), and Provincial Offense Notices, which have settled back to a normal level. The Detachment Commander explained that motor vehicle collisions are likely weather-related. He explained that notices are lower as two of the four traffic management officers were on non-related traffic duties over the period. With regard to false alarms, he commented that by-laws are starting to have an impact. He said that he was pleased with the statistics and noted that drug related offenses should rise with the dedication of an additional officer, for a total of two.

Vice-Chair Wilson noted that Criminal Code statistics are lower. The Detachment Commander discussed the property crime initiative and efforts with the lake association network to educate and increase information sharing.

b) Traffic Initiatives Updates

The Detachment Commander noted that hardwork has paid off, with provincial offence notices and complaints down for Balderson and Glen Tay; however, Fallbrook continued to be an issue with higher speeds. No major issues were noted for Maberly, but concerns remain on County Road 10, mainly in the 60km/h zone with fatalities over the years in the 80km/h area. He suggested that the focus for 2011 be Fallbrook, County Road 10 and Harper Road. Balderson and Glen Tay should continue to be monitored. The Traffic File Control Register (1st Quarter) was circulated and received.

- c) Year 2010 Reconciled Policing Costs
Vice-Chair Wilson reviewed his memorandum, noting a revised surplus of approximately \$29,000 due to a higher anticipated credit as a result of the G8/G20 and lower overtime costs. The Vice-Chair will be sending along a memorandum to the CAO and Treasurer informing them of the reconciled costs. He advised that the number of hours required under the contract were exceeded by 2630. Discussion occurred on better tracking and reporting of overtime hours.

The Detachment Commander announced that the OPP is sponsoring the National Special Olympics coming to Kingston.

- d) Revised 2011 Salary Rate Estimates for OPP Costs
Vice-Chair Wilson reported on the revised policing costs as a result of the agreement, which resulted in a 5.075 per cent in 2011, zero per cent in 2012 and 2013 and the 1st class constable rate in 2014 based on the highest level in the Province at that time. It was recommended that the Board plan accordingly for the envisaged increase in 2014.

7. BUSINESS ARISING FROM MINUTES

- a) Business Plan Updates

Vice-Chair Wilson confirmed that strategic directions were reviewed in 2010 with the Detachment Commander agreeing to comment and consultation to follow. The narrative and schedules will be reviewed once the provincial appointee is confirmed. The status of by-laws, policies and protocols will be discussed at the next meeting.

- b) Action Register

The Detachment Commander noted that the deployment of the electronic speed sign was brought to the attention of the Lanark County Joint Police Services Board, which decided to stay with the system as set up. In addition, a new application for a grant to use proceeds of crime money has been submitted and the RIDE Grant application will be submitted requesting \$10,800. Business plan updates were rolled into one item and certain items were marked as completed.

MOTION: Moved by: M. Dillon/ Second by: K. Kerr

That the Action Register be approved as amended.

Carried

- c) Electronic Speed Sign Schedule (update)

Chair Dillon noted that priority locations were previously identified; however, timing issues have arisen now that the schedule has been received. Vice-Chair Wilson highlighted concerns with certain locations from last year's data. He noted situations where 20 per cent of the volume was traveling at least 20 km/h over the speed limit (Harper Village, Fallbrook, Christie Lake Road, Balderson, Glen Tay, and Harper Road at the school). Scotch Line remains a priority due to fatalities. Discussion occurred on the possibility of purchasing a sign. Staff Sergeant Croth agreed to follow up on concerns of trucks bypassing the Ministry of Transportation scales on Highway 7. Vice-Chair Wilson undertook to revise the schedule in keeping with the new information received.

8. CORRESPONDENCE

MOTION: Moved by: K. Kerr / Seconded by: M. Dillon

That the Correspondence Log of April 21st, 2011 be accepted as presented.

Carried

9. NEW BUSINESS

- a) 2010 Annual Report

The Vice-Chair and the Detachment Commander commended the retiring provincial appointee for his efforts, tenacity and commitment as a member of the Board.

With regard to the Annual Report, the Vice-Chair stated that former member Maureen Towaj pulled it together with comments from the Detachment Commander and Chair, and charts from the Vice-Chair.

MOTION: Moved by: K. Kerr / Seconded by: M. Dillon

That the 2010 Annual Report be approved as circulated for presentation to Tay Valley Township Council by the Vice-Chair.

Carried

b) Board Secretary

Discussion occurred on the attendance of the Secretary at OAPSB and Lanark County Joint Police Services Board meetings in the absence of members. The CAO indicated that the Township did not have the resources to do so. The CAO explained that the Clerk will be serving as the Board Secretary due to internal workload pressures, as well as the requirements of the Act, signing authority and consolidation of roles formerly split between the CAO and the former Secretary.

MOTION: Moved by: K. Kerr / Seconded by: M. Dillon

That the Clerk be appointed as the Board Secretary effective immediately with thanks to Joanne Gallagher for her dedication and hard work.

Carried

10. CONSIDERATION OF IN-CAMERA ITEMS

Moved by M. Dillon / Seconded by J. Wilson

That the Police Services Board move in camera at 11:56 a.m. with the Secretary in attendance to discuss Board Membership, a matter involving personal matters about identifiable individuals.

Carried

The meeting resumed in open session at 12:16 p.m. The Chair confirmed that no motions were carried in closed session, other than directions or procedural motions, if any. Members agreed to review the meeting time and schedule.

11. MEETING ANNOUNCEMENTS

- a) It was agreed that future meetings should be scheduled for 4 p.m. It was agreed to hold a meeting in late May or early June.
- b) Lanark County Joint Police Services Board - June 22, 2011 at 10 am (Carleton Place).
Reeve Kerr to attend. Vice-Chair Wilson will confirm his attendance.
- c) OAPSB Zone 2 - April 29, 2011 9:30 am (Kemptville)
Vice-Chair Wilson will attend.

12. ADJOURNEMENT

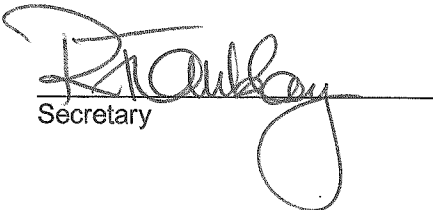
MOTION: Moved by: M. Dillon / Seconded by: K. Kerr

That the meeting be adjourned at 12:21 p.m.

Carried



Vice-Chair



Secretary