

 <b>Tay Valley Township</b>	<b>Discussion Notes</b>
<b>MEMBERS PRESENT:</b> Bill Avery, Chair, Jim McCann, Chris Stone	
<b>STAFF PRESENT:</b> John Simcock, Ernie VanAlstine	
<b>REGRETS:</b> Bob McGrath (on vacation), Hali Noonan, Grant Pilkington, Chris VanWingerden	

As quorum was not present, the following are notes from the discussion to be reported at the next regularly scheduled meeting of the group.

**A. PREVIOUS ACTION ITEMS**

- Gate Height and Gap Issue at Maberly  
*Closed- Attachment and adaptor being made for gates, fences around sites to be redone*
- Gravel in Tire Area  
*Closed - Removal of slips, trips and falls hazards by addition of gravel at Glen Tay site and pails of salt being sent to all sites for use on walkways, ramps*
- Rest Area Maberly– Need to move as too close to compactor  
**Action: J. Simcock to check Ministry of Labour guidelines for outbuildings (height, insulation, electrical requirements checked, etc.) first to see if feasible and if not purchase of a new building.**
- Facilitate Direct Communication with Rock Lake Excavating (Ilio) to Ensure Co-ordination  
**Action: A meeting arranged for early March between the Township, Ilio and Stanley Sanitation in order to compile a list of SOP's for items coming out of the compactor being used for cover, including the need for proper documentation after covering.**
- Modify Steel Ramp at Maberly– deck to steel bin needs to be narrowed for snow plow efficiency.  
**Action: J. Simcock to follow up on modification of deck width.**

**B. Waste Diversion(WDO) Ontario Statistical Report**

J. Simcock stated the report was geared to monitoring and tracking levels. He informed members that any changes made by the Township to the Diversion Act need to be documented.

Question raised as to why other municipalities received more grant money. J. Simcock stated in his experience the amount received usually came down to how well the application was completed at attendance at the courses provided on how to complete them.

Members inquired if his recent attendance at the four day course was for this purpose and were informed that it was geared toward separation of materials at diversion sites. He commented that it was not geared for transfer sites but rather curbside collection and Materials Recycling/Reclamation Facility (MRF).

**C. Adopted Terms of Reference**

Consensus that Terms of Reference had been reviewed and there was no issue with their content.

#### D. Brush / Compost Areas

- All burning to be eliminated at sites and signage put up to this effect. No longer allowed at Maberly.
- Per previous update, gate height to be modified/increased and fencing at sites improved
- By-law ad was placed as reminder of fees imposed for illegal dumping outside of regular business hours, etc.
- Signage at one of the sites to be moved and placed going into site.
- J. Simcock suggested that Stanleyville should be only area to accept brush to affect savings in grinding fees and if needed trucking of chips to other sites for topical cover.
- Suggestion to discourage rural residents from bringing brush to waste sites due to storage issues and life cycles of sites.
- Suggestion to double brush fees as a deterrent.
- Suggested six month notice to be given prior to move to Stanleyville.
- No implementation of fees to take place until scheduled review meeting.

**Action: J. Simcock to research areas that would take chips and if they could be used in outside furnaces as they could then be sold for this purpose.**

#### E. Site Updates

- Footprint and property guidelines being reviewed by J. Simcock. Proper tree planting to be incorporated so a mix of hardwood and softwood used for proper screening.
- J. Simcock reviewed waste site data with J. Lyons to determine Finished Floor Elevation (FFE) of waste site as these are crucial to several factors including tree planting. Discussion took place regarding seeming discrepancy between data provided by McIntosh & Perry and township calculations as to the life expectancy of the site.
- J. Simcock to report to Council shortly on actual life expectancy of Glen Tay and what options they want to pursue when capacity is reached such as: use of another site, fill in of swamp area, etc. Monies needed will have to be taken into account in budget deliberations.

#### F. NEW BUSINESS

##### 1. Fees – McGowan Lake and Provincial Parks

Waste site audits performed last season by Canada World Youth Students indicated a lack of proper recycling practices at some area parks and campgrounds.

**Action: J. Simcock/B. Avery to work together to arrange meeting with senior park officials and campground owners to discuss issue of improper recycling practices and next steps such as fee increases if issue not resolved.**

##### 2. Pitch-in Week

B. Avery suggested that this year a plan be put in place ahead of time. Discussion took place as to possible ways to raise awareness and involve residents.

**Action: All members to brainstorm ideas and bring to next meeting for presentation to Council including support for registration with Pitch-in-Week Campaign, greater Council involvement, signage, better use of waste site kiosks.**

## **G. OTHER BUSINESS**

J. Simcock presented an email received from Dustin Burke of Asset Recovery Solutions entitled "Hard to Recycle Items Including Styrofoam". He stated he had been in contact with this company following a query from members on how to effectively deal with this type of material (e.g. Styrofoam, plastic bags and plastic film). He provided some background information on the company and suggested that the Township could join forces with Kingston , possibly Perth and Central Frontenac (who had contacted him today to inquire how we dealt with items such as plastics, wood chips and other compostables, etc.) to help offset costs.

In response to a question from C. Stone, he noted that currently Styrofoam was being land filled and noted that as it did not break down dealing with this company that recycled it was a positive step forward. He informed members of the amount of agricultural film received at the waste sites that could be recycled through this company.

**Action: J. Simcock to explore possible partnerships for recycling of these types of materials.**

## **H. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

*(Third Thursday in Month except Aug and December)*

Thursday February 17, 2011 – 5pm – Fall River Room

- Stanley Sanitation Contract Review – Peter/John
- Fee Review – all in preparation for Budget/Fee Public Meeting in early March
- Fees-McGowan Lake and Provincial Parks
- Pitch-In Week
- Hard to Recycle Items Including Styrofoam

Thursday March 17, 2011 – 5pm – Fall River Room

- Annual Waste Site Reports