

**TAY VALLEY TOWNSHIP POLICE SERVICES BOARD**

**BY-LAW NO. PS-2011-01**

A By-law to authorize a Protocol with Tay Valley Township for the Sharing of Information and the Development and Maintenance of the Tay Valley Police Services Board Three Year Business Plan.

WHEREAS Tay Valley Township is required pursuant to Section 4(1) of the Police Services Act, R.S.O. 1990 c.P.15 to provide adequate and effective police services in accordance with its needs;

AND WHEREAS the Tay Valley Township Police Services Board was established by the Council of the Corporation of Tay Valley Township, pursuant to Section 10(2) of the Act, to provide advice to the Ontario Provincial Police on the delivery of police services;

AND WHEREAS Tay Valley Township has entered into a contract with The Minister of Community Safety and Correctional Services pursuant to Section 10(1) of the Act for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS, under the Agreement, police services are provided by the Lanark County Detachment of the Ontario Provincial Police wherein the Detachment Commander is required to respond appropriately to the Police Services Board's objectives and priorities as determined under Section 10(9)(b) of the Act;

AND WHEREAS Ontario Regulation 3/99 made under the Police Services Act, entitled "Adequacy and Effectiveness of Police Services" (Adequacy Standards Regulation) Section 32(1) & (2) requires the entering into a protocol with regards to information-sharing and the Board's business plan.

NOW THEREFORE the Tay Valley Township Police Services Board enacts as follows:

1. The Board Chair is hereby authorized to execute the Protocol attached hereto as Schedule "A".
2. The provisions of such Protocol shall be as attached hereto as Schedule "A" forming part of this by-law.
3. The provisions of this by-law shall come into force and take effect upon the passing thereof.

Read a first and second time this 11th day of January, 2011.

Read a third time and passed this 11th day of January, 2011.

  
Chair

  
Secretary

**PROTOCOL FOR THE SHARING OF INFORMATION AND THE DEVELOPMENT AND  
MAINTENANCE OF  
THE TAY VALLEY TOWNSHIP POLICE SERVICES BOARD THREE YEAR BUSINESS PLAN**

**BETWEEN**

**THE TAY VALLEY TOWNSHIP POLICE SERVICES BOARD  
(the "Board")  
OF THE FIRST PART**

**AND**

**THE CORPORATION OF TAY VALLEY TOWNSHIP  
(the "Township")  
OF THE SECOND PART**

This protocol establishes the manner in which the Board and the Township will share information and the manner in which the Board will develop and administer a Three Year Business Plan.

WHEREAS Tay Valley Township is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police services in accordance with its needs;

AND WHEREAS Tay Valley Township has entered into a contract with The Minister of Community Safety and Correctional Services pursuant to Section 10(1) of the Police Services Act for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS, under the Agreement, police services are provided by the Lanark County Detachment of the Ontario Provincial Police wherein the Detachment Commander is required to respond appropriately to the Police Services Board's objectives and priorities as determined under Section 10(9)(b) of the Act;

AND WHEREAS Ontario Regulation 3/99 made under the Police Services Act, entitled "Adequacy and Effectiveness of Police Services" (Adequacy Standards Regulation) Section 32(1) & (2) requires the following;

32. (1) Every board shall enter into a protocol with its municipal council that addresses,
- (a) the sharing of information with municipal council, including the type of information to be shared and the frequency for sharing such information;
  - (b) the dates by which the business plan and annual report shall be provided to municipal council;
  - (c) the responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made public; and
  - (d) if the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan. O. Reg. 3/99, s. 32 (1).
- (2) Every board shall consult with its municipal council, and the school boards, community organizations and groups, businesses and members of the public in the municipality it serves during the development of its business plan. O. Reg. 3/99, s. 32 (2).

AND WHEREAS the Board, in conjunction with the OPP, Council and community representatives has developed a three year business plan dated 2008 and has completed a comprehensive update

of the plan in 2010 providing detailed objectives and priorities for policing in the community for the three years commencing 2011, which is described in a document entitled "Tay Valley Township Police Services Board Policing Services Overview and Three Year Business Plan 2011";

AND WHEREAS the Board and the OPP undertake to meet their respective obligations as described in the "Action Plans" for each of the strategic initiatives defined in the Three Year Business Plan;

NOW THEREFORE the Board and the Township mutually agree and covenant as follows:

That the Board in partnership with the OPP will revise and update the Three Year Business Plan in accordance with the "Adequacy Standards Regulation" and no less frequently than once every three years;

That the Board will provide an annual report on the implementation status of the various strategic initiatives contained in the Three Year Business Plan to Tay Valley Township Council no later than April 15th of the following year;

That the Township will make this above report available to the public by April 30th of each year;

That the Board, via the Council Member Appointee, will provide routine informal updates of its activities, OPP Contract status and policing matters in general at Council and Committee of the Whole meetings;

That the Board will provide and present a formal Annual Report to Council including OPP statistical data and trend analyses, OPP incidents of note, the status of OPP special programmes such as RIDE etc. as well as financial results for both OPP and Board operations. This report will be presented no later than April 15th of the following year.

That the Township will make the Annual Report available to the public by April 30th of each year.

Dated this 23rd day of November, 2010

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Mel Dillon  
Chair  
Tay Valley Township  
Police Services Board

Keith Kerr  
Reeve  
Tay Valley Township

Kathy Coulthart-Dewey  
CAO  
Tay Valley Township

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MAINTENANCE OF  
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