

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 10-095

A By-law to appoint certain Members of Council to be responsible for the Corporate Services, Community Development, Community Services and Public Works Portfolios.

WHEREAS Section 76 of the Procedural By-law No. 08-030 contemplates the creation of Portfolios of Responsibility and allows for the reporting of activities within such Portfolios by a Member of Council appointed thereto;

AND WHEREAS it is deemed appropriate to create such Portfolios of Responsibility based on the former Committees of Council structure;

AND WHEREAS it is deemed appropriate to appoint a single Member of Council to be responsible for each Portfolio created, thus reflecting the former role of Chair of the Committees of Council structure;

NOW THEREFORE the Council of the Corporation of Tay Valley Township enacts as follows:

1. The following Portfolios of Responsibility are hereby created and the areas of interest within each Portfolio shall be as stated below:

CORPORATE SERVICES Susan Freeman	COMMUNITY SERVICES RoxAnne Darling
Finance / Budget Administration/Information Technology Employee Relations/Union Contract Legal / Insurance Liaison with County of Lanark	Police, Fire, Emergency Service Recreation/Culture Community/Economic Development Tourism
COMMUNITY DEVELOPMENT Bill Avery	PUBLIC WORKS Greg Hallam
Land Use Planning/Building Environmental Protection Property Standards	Roads/Bridges Drainage Buildings/Structures Waste Management

2. The list of areas of interests above shall be interpreted broadly such that issues of a similar nature shall automatically be assigned to the Portfolio deemed the most appropriate. Such assignment shall be made by mutual agreement between the Head of Council and Chief Administrative Officer, provided that such assignment may be amended on the request of a majority of the Members of Council.
3. The Member of Council named in the above table shall be the Member responsible for monitoring and reporting on the activities within each particular Portfolio of Responsibility. Notwithstanding the appointed Member may call upon any other person to report specific activities as deemed appropriate.
4. The provisions of this by-law shall come into force and take effect on the passing thereof.
5. By-law No. 06-093 is hereby repealed.

Read a first and second time this 14th day of December, 2010
Read a third time and passed this 14th day of December, 2010

Reeve

Clerk